

Wednesday

22nd

December, 2004.

It is ordered that the Rules heretofore adopted and promulgated by this Court and now in effect be and they hereby are amended to become effective April 1, 2005.

Amend Rule 5A:4(a) to read as follows:

RULE 5A:4. Forms of Briefs and Other Papers.

(a) Briefs, appendices, motions, petitions, and other papers may be printed, typewritten, or prepared by a mechanical duplication process. All such papers shall be produced on pages 8-1/2 x 11 inches; printed matter shall occupy approximately 5 by 8 inches of a page, and typewritten matter shall occupy approximately 6 by 9 inches. All printed matter must be in at least 12 point type. Typed papers shall not be reduced, and must be double-spaced except for quotations and footnotes. Carbon copies are prohibited except where specifically authorized by these Rules, and otherwise only by permission of a judge of the Court of Appeals.

(b) All briefs (Rules 5A:19 through 5A:23 and 5A:35), appendices (Rule 5A:25), petitions for rehearing (Rule 5A:33) and petitions for rehearing en banc (Rule 5A:34) shall be bound on the left margin in such a manner as to produce a flat, smooth binding. Spiral binding, acco fasteners, and the like are not acceptable. The caption (with the name of the appellant stated first) and the record number of the case and the names and addresses of counsel submitting the paper shall be placed on the front cover.

(c) No appeal shall be dismissed for failure to comply with the provisions of this Rule; however, the clerk of the Court of Appeals may require that a document be redone in compliance with this Rule.

A Copy,

Teste:

Clerk