

GENERAL DISTRICT & CIRCUIT COURT CIVIL FORM

Level(s) of Recertification Requested: GDC CCC

A. CONTINUING MEDIATION EDUCATION

REQUIREMENTS FOR GDC or CCC or GDC AND CCC:

8 hours of approved **general** (civil) mediation education **including**
2 hours of **mediator ethics** (6 General + 2 Ethics = 8 Total Hours)

If you are applying the 2 hours of ethics elsewhere as part of the 8 hours for JDR and/or CCF recertification, then you must submit a total of 8 hours of approved general mediation education. (8 General [2 Ethics applied elsewhere])

**DIRECTIONS: ATTACH THE FOLLOWING TO THIS FORM IN
CHRONOLOGICAL ORDER, INITIALING EACH
REQUIREMENT AS YOU ATTACH IT.**

Evidence of having completed 6 hours of approved mediation education in the general (civil) area **and**

Evidence of having completed 2 hours of mediator ethics

-OR-

Evidence of having completed 8 hours of approved mediation education in the general (civil) area **and**

Evidence of having completed 2 hours of mediator ethics is attached to **FORM
ADR-1003/JDR/CCF**

Evidence (i.e., Trainee Evaluation Form ADR-1006 or attendance certificates) must include the training title, training date, trainer name(s), and number and type of approved CME hours/credits.

B. MEDIATIONS

REQUIREMENTS FOR GDC or CCC or GDC AND CCC:

5 complete cases or 15 hours of general and/or circuit court civil mediation during the latest period of certification. These cases may be court-referred or privately referred.

**DIRECTIONS: ATTACH THE FOLLOWING TO THIS FORM IN
CHRONOLOGICAL ORDER, INITIALING EACH
REQUIREMENT AS YOU COMPLETE IT.**

Evidence of 5 complete general and/or circuit court civil cases or 15 hours of general and/or circuit court civil mediation

Evidence may include statements by the mediation program director with whom you have worked, letters from clients, agreement to mediate forms, memoranda of agreement, client evaluation forms, or records kept in the ordinary course of business (invoices, etc.).