MEDIATOR/TRAINER/MENTOR COMPLAINT FORM

I. General Information

1. Your Information:

First Name: ________________________  Last Name: ________________________________

Mailing Address: _________________________________________________________________

Home Phone: _______________________  Work Phone: ________________________________

Cell Phone: _______________________  Email: ________________________________

2. Mediator/Trainer/Mentor’s Information (give as much information as possible):

First Name: ________________________  Last Name: ________________________________

Mailing Address: _________________________________________________________________

Work Phone: _______________________  Cell Phone: ________________________________

Email: _______________________________  Website: ________________________________

II. Description of Complaint

1. This complaint is against a certified mediator acting as a:

________ Mediator  ________ Mediation Trainer  _________ Mediator Mentor

2. Date(s) of Incident(s): _________________________________________________________

3. Please describe the specific facts that form the basis for this complaint:

_________________________________________________________________________
_________________________________________________________________________
_________________________________________________________________________
_________________________________________________________________________
4. If the incident occurred during mediation,
   a. is the mediation over (no more sessions are scheduled)? ___Yes   ___No
   b. parties to the mediation: __________________________________________

II. Certification of Accuracy

I hereby certify that everything contained in this complaint is correct to the best of my knowledge and belief.

Signature of Complainant:______________________________________________________
Date:_______________________________________________________________________

Please mail this completed form to:

Dispute Resolution Services
Office of the Executive Secretary
Supreme Court of Virginia
100 N. Ninth Street, Third Floor
Richmond, VA  23219