

VIRGINIA:

IN THE CIRCUIT COURT FOR RUSSELL COUNTY, VIRGINIA

IN RE: Deferred Payment Plan Guidelines and Procedures
for Court Costs, Fines and Restitution Pursuant to
Virginia Code § 19.2-354

ORDER


The following are the payment guidelines for all unpaid costs, fines and restitution requested to be paid pursuant to deferred or installment payment agreements.

1. All unpaid costs and fines totaling more than \$50.00 are eligible for an installment or deferred payment agreement.
2. The defendant must appear, in person, in the Circuit Court Clerk's Office and request to make installment payments and will be required to sign form CC-1379 Order and Notice of Deferred Payment or Installment Payments, which will serve as the agreement between the defendant and the Court.
3. If the defendant is incarcerated and unable to appear, the form can be mailed to the defendant upon written request, and signed and returned to the Clerk.
4. Payments are due every 30 days. The minimum payment is \$50.00 per month unless a lesser amount is authorized by the Court for good cause shown. The first payment is due at the time the agreement is signed.
5. If a defendant fails to make a monthly payment and is in default, the Clerk may authorize a new payment plan on the condition that the defendant pay a down payment of \$100.00 that shall be applied to unpaid fines, costs or restitution.

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6. Multiple defaults on agreements will require the defendant to complete a new petition for installment or deferred payment, and it will be subject to approval of the Clerk or Court.

ENTERED this 1st day of July 2015.


Michael L. Moore, Judge

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ANN S. McREYNOLDS, CLERK

 CLERK

