

Chapter 10 - Fees and Prepayments

Civil Fees Schedules and Codes

Civil Case Processing Fees

Fee: \$ 30.00

Reference: [§ 16.1-69.48:2](#)

J&DR Court Processing Fees for Custody and Visitation Cases

Only one fee is required for all custody and visitation petitions initiated simultaneously by one petitioner.

Fee: \$25.00

Reference: [§ 16.1-69.48:5](#)

Legal Aid Services Fund

Fee: \$10.00

Reference: [§ 17.1-278](#)

Courthouse Maintenance Fee (See local ordinance for amount)

Combined total fees may not exceed \$4.00 for the Law Library and Courthouse Maintenance fees.

Fee: \$2.00 maximum

Reference: [§ 17.1-281](#)

Law Library Fee (See local ordinance for amount)

Combined total fees may not exceed \$4.00 for the Law Library and Courthouse Maintenance fees.

Fee: \$4.00 maximum

Reference: [§ 42.1-70](#)

Civil Appeal

Not exceeding \$49,999

Fee: \$100.00

\$5.00 writ tax

Reference: [§ 17.1-275\(A\)\(13\)](#), [58.1-1727](#)

\$49,999.01 to \$100,000

Fee: \$200.00

\$15.00 writ tax

Note: Writ tax on appeals from \$49,999.01 to \$50,000 is \$5.00.

Reference: [§ 17.1-275\(A\)\(13\)](#), [58.1-1727](#)

\$100,000.01 to \$500,000

Fee: \$250.00

\$25.00 writ tax

Reference: [§ 17.1-275\(A\)\(13\)](#), [58.1-1727](#)

\$500,000.01 and up

Filing fees on an appeal of a civil case may be calculated using the [Online Circuit Court Civil Filing Fee Calculation](#). Select civil case type: General District Appeal and complete necessary fields. For a breakdown of the filing fees, click on “Show Calculation Details”.

Fee: \$300.00

\$25.00 writ tax

Reference: [§ 17.1-275\(A\)\(13\)](#), [58.1-1727](#)

Copying Charge

First two (2) pages

Fee: \$1.00 maximum

Reference: [§ 16.1-69.48:2](#)

Each extra page

Fee: \$.50 maximum

Reference: [§ 16.1-69.48:2](#)

Service of Process

Commissioner of DMV (each person to be served)

Fee: \$28.00

Reference: [§ 8.01-310](#), [§ 2.2-409](#)

Secretary of the Commonwealth (each person to be served)

Fee: \$28.00

Reference: [§ 2.2-409](#)

Sheriff

Fee paid by plaintiff for any of the following:

Fee: \$12.00

- Service on any person, firm or corporation (listed)
- Summoning a witness and garnishee
- Service of an order of the court other than protective order
- Making return of writ of Fi.Fa. where no levy made or forthcoming bond is taken
- Serving on any person an attachment or capias (requested by party)
- Summoning witness in custody or visitation case
- Service and publication of any notice of publicly-advertised sale

Fee: \$25.00

- Service of writ of possession
Note: additional defendants - \$12.00
- Service of declaration of ejectment on any person, firm or corporation
Note: additional defendants - \$12.00
- Levying an execution or distress warrant or attachment
- Levying upon current money, bank notes, goods or chattels of a judgment debtor pursuant to [Va. Code § 8.01-478](#)

Fee: \$75.00

- Serving any papers returnable out of state

Reference: [§ 17.1-272](#)

High Constable

Norfolk and Virginia Beach cases.

Fee: Set by city

Reference: [§ 17.1-273](#)

Criminal and Traffic Fee Schedules and Codes

Traffic Infraction Costs

Fee: \$51.00

If the defendant has been assessed a fee for one of multiple charges and is later convicted of another charge arising from the same incident that has a higher fee, the difference between the two fees must be assessed.

Reference: [§ 16.1-69.48:1\(D\)](#)

Non-drug Misdemeanor Costs

Fee: \$61.00

If the defendant has been assessed a fee for one of multiple charges and is later convicted of another charge arising from the same incident that has a higher fee, the difference between the two fees must be assessed.

Reference: [§ 16.1-69.48:1\(B\)](#)

Multiple DUI Fee

Conviction after one or more prior convictions within 10 years.

Fee: \$50.00

If the defendant has been assessed a fee for one of multiple charges and is later convicted of another charge arising from the same incident that has a higher fee, the difference between the two fees must be assessed.

Reference: [§ 18.2-270.01](#)

Drug Misdemeanor Costs

Fee: \$136.00

Reference: [§ 16.1-69.48:1\(C\)](#)

Courthouse Maintenance Fee

See local ordinance for exact amount.

Fee: \$2.00 Maximum per charge

Reference: [§ 17.1-281](#)

Blood Test Fees (driving while intoxicated) Withdrawal

Fee: \$25.00 maximum

Reference: [§§ 18.2-268.8, 46.2-341.26:8](#)

Blood Test, HIV (certain offenses) Analysis

Fee: See FAS User's Guide

Reference: [§§ 18.2-62, 18.2-346.1](#)

Court-Appointed Attorney/Public Defender Compensation

Fee:

Misdemeanor/Felony: \$120 maximum plus expense
Preliminary certified to Circuit Court felony-final disposition in DC (reduced to misdemeanor, dismissed, nolle prosequi, etc.)

Class III to Class VI: \$445.00 Maximum
Class II: \$1235.00 Maximum
Unclassified Felony: \$0-1235 Maximum

If a defendant is charged with a felony, the charge is reduced at the preliminary hearing to a misdemeanor and the defendant is convicted of that misdemeanor in district court, the attorney is eligible for compensation up to the cap for the originally charged felony.

Reference: [§§ 19.2-163, 16.1-267](#)

Failure to appear unless good cause shown

Fee: \$35.00

Reference: [§ 16.1-69.48:1 \(A\)](#)

Non-consecutive Jail Fee

Fee: Collected by sheriff and to be paid to locality

Reference: [§ 53.1-131.1](#)

Bad Check/Credit Card Fee

Fee: \$50.00

Reference: [§ 19.2-353.3](#)

Witness Fees

Witnesses summoned for the Commonwealth (bill the Commonwealth on form DC-40 for Commonwealth cases, bill the locality for local cases).

Fee: Daily mileage rate plus expenses as specified in the current
General Appropriation Act of the Commonwealth

Reference: [§§ 17.1-611, 2.2-2823 \(A\)](#)

Fee for Deferred and Installment Payment Agreements

Agreements in excess of ninety days from date of conviction.

Fee: \$10.00 maximum

Reference: [§ 19.2-354](#)

Ignition Interlock Systems Penalty

Fee: \$20.00

Reference: [§ 18.2-270.1](#)

Weighing Fee

Fee: \$2.00

Reference: [§ 46.2-1137](#)

Alcohol Safety Action Program (ASAP)

ASAP fee (assessed but not Collected by court)

Fee: \$250.00-300.00

Reference: [§ 18.2-271.1](#)

Court Security Fee

Requires local ordinance. Assess per case.

Fee: \$10.00 maximum

Reference: [§ 53.1-120](#)

Jail Admissions Fee

Requires local ordinance. Assess per sentencing event for multiple cases when a defendant is admitted to City, County, or Regional Jail following conviction.

Fee: \$25.00 maximum

Reference: [§ 15.2-1613.1](#)

Reimbursement of Medical Fees by Defendants

Fee: Only when claimed and demonstrated by Commonwealth

Reference: [§ 19.2-165.1](#)

Local Regional Justice Training Academy Fee

Fee: Set by locality. Only applies to certain localities

Reference: [§ 9.1-106](#)

Internet Crimes Against Children Fund

Assessed upon conviction or deferral of misdemeanor or felony.

Fee: \$15.00

Reference: § [17.1-275.12](#)

Virginia Prevention of Sex Trafficking Fund

Assessed upon conviction or deferral of misdemeanor or felony.

Fee: \$100 (misdemeanor) \$500 (felony)

Reference: [§ 18.2-346 \(B\)](#) -Solicit prostitution

[§ 18.2-348](#) -Aiding prostitution

[§ 18.2-349](#) -Using vehicles to promote prostitution

Uniform Fine Schedule

Prepayable Traffic Offenses

This section is pursuant to Rule 3B:2 of the [Rules of Supreme Court](#). Please refer to these Rules for the Uniform Fine Schedules.

Refer to the JCMS User's Guide, "Quick Reference Guides – Reading the Rule" for instructions on how to read a rule.

Prepayable Non-Traffic Offenses

This section is pursuant to Rule 3C:2 of the [Rules of Supreme Court](#). Please refer to these Rules for the Uniform Fine Schedules.

Refer to the JCMS User's Guide, "Quick Reference Guides – Reading the Rule" for instructions on how to read a rule.