

<u>CIRCUIT</u>	<u>COURT</u>	<u>ADDRESS</u>	<u>JUDGE</u>	<u>CLERK</u>	<u>PHONE #</u>	<u>HOURS</u>	<u>TERMS OF COURT AND GENERAL INFORMATION</u>
Accomack	Circuit Court Second Judicial Circuit	P.O. Box 126 23316 Courthouse Avenue Accomac, VA 23301-0126	Hon. Edward W. Hanson Jr.* Hon. Glenn R. Croshaw Hon. W. Revell Lewis III Hon. Leslie L. Lilley Hon. Stephen C. Mahan Hon. William R. O'Brien Hon. H. Thomas Padrick Jr. Hon. A. Bonwill Shockley Hon. Patricia L. West				Terms begin, 1st Monday, Feb., Apr., June, Aug., Oct. & Dec. Grand Juries, 1st day of Term. Cases set by written request prior to term or at docket call held Monday (or Tuesday) preceding Term Day. Court convenes at 9:30 a.m. Commissioners in Chancery are utilized.
				Samuel H. Cooper Jr., Clerk	757/787-5776	Fax - 757/787-1849 9:00AM - 5:00PM	
				E-Mail:	SHCooper@courts.state.va.us		
Albemarle	Circuit Court Sixteenth Judicial Circuit	Albemarle County Courthouse Court Square 501 East Jefferson Street Charlottesville, VA 22902	<u>Hon. Cheryl V. Higgins</u> Hon. Daniel R. Bouton* Hon. Edward L. Hogshire Hon. Timothy K. Sanner				Criminal Terms begin, 1st Monday, Feb., Apr., June, Aug., Oct., & Dec. Civil Terms begin, last Thursday of each month except Nov. and Dec. which is the 3rd Thursday. Grand Juries, 1st day of Term. All criminal cases set on Term Day. Court has adopted procedures of Rule 1:20 (a) and (e) for scheduling civil cases for trial, and either civil cases set by praecipe received through Wednesday preceding docket call on last Thursday of each month, or upon agreement of counsel with approval of court. Court convenes 9:30 a.m. Commissioners in Chancery are utilized in some contested chancery causes.
				Debra Shipp, Clerk	434/972-4083 434/972-4085	Fax - 434/293-0298 8:30AM - 4:30PM	
Alexandria	Circuit Court Eighteenth Judicial Circuit	Courthouse 520 King Street Alexandria, VA 22314	<u>Hon. Lisa Bondareff Kemler*</u> <u>Hon. James C. Clark</u> <u>Hon. Nolan B. Dawkins</u>				Terms begin, 2nd Monday, Jan., March, May, July, Sept., Nov.; at 9:00 a.m.; cases may also be set for trial by telephone (703/746-4123). Motions Day, 2nd & 4th Wednesday at 10:00 a.m. Grand Juries, 2nd Monday of each month. Court convenes 10:00 a.m. except traffic and misdemeanor appeals, Status Conferences and Term Day at 9:00 a.m.; also uncontested ore tenu divorces, appointment of guardians/conservators and other very short uncontested matters are heard at 9:00 a.m. Commissioners in Chancery used in divorce cases, mechanics' lien suits and other chancery causes only when requested. Status Conferences are noticed by the court four months after the suit is filed for the purpose of setting a trial date.
				Edward Semonian Jr., Clerk	703/746-4044	9:00AM - 5:00PM	
				E-Mail:	ed.semonian@alexandriava.gov		

Asterisk (*) Denotes Chief Judge.

Underscoring Denotes Judge Presiding in this Court.

For Judge's Home Court, see Virginia Judges 6-1.

Circuit Courts

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<u>CIRCUIT</u>	<u>COURT</u>	<u>ADDRESS</u>	<u>JUDGE</u>	<u>CLERK</u>	<u>PHONE #</u>	<u>HOURS</u>	<u>TERMS OF COURT AND GENERAL INFORMATION</u>
	Alleghany Circuit Court Twenty-fifth Judicial Circuit P. O. Box 670 Courthouse 266 West Main Street Covington, VA 24426-0670		<u>Hon. Malfourd W. Trumbo</u> Hon. Humes J. Franklin Jr.* Hon. Michael S. Irvine Hon. Victor V. Ludwig				Terms begin, 2nd Monday, Jan., Apr., July, and 1st Tuesday after 2nd Monday in October. Grand Juries, 1st day of Term. Cases set on Term Day, cases also set between docket calls by agreement of counsel. Court convenes 9:30 a.m. Commissioners in Chancery are utilized in general chancery causes when needed.
				Debra N. Byer, Clerk 540/965-1730 540/965-1738 Judges' Chambers Fax - 540/965-1732 Fax - 540/965-1737 (Judge Trumbo) 8:30AM - 5:00PM			
	Amelia Circuit Court Eleventh Judicial Circuit P. O. Box 237 Courthouse Square Amelia, VA 23002-0237		Hon. James F. D'Alton Jr.* Hon. Pamela S. Baskervill Hon. Paul W. Cella				Court convenes 10:00 a.m. normally. Occasionally, Court will set 9:00 a.m. cases. Terms Days: 1st Tuesday, Feb., Apr., June, Aug., Oct., & Dec. at 10:00 a.m. Criminal days: 1st Thurs. & 3rd Fri. each month, 9:00 a.m. Grand Juries, 1st day of Term. All cases set on Term Day; cases also set between docket calls by agreement of court and counsel. Commissioners in Chancery are utilized in general chancery causes when needed.
				Marilyn Wilson, Clerk 804/561-2128 Fax - 804/561-6364 8:30AM - 4:30PM			
	Amherst Circuit Court Twenty-fourth Judicial Circuit P. O. Box 462 113 Taylor Street Amherst, VA 24521		<u>Hon. J. Michael Gamble</u> Hon. John T. Cook* Hon. Mosby Garland Perrow III Hon. James W. Updike Jr. Hon. F. Patrick Yeatts				Terms begin, 2nd Tuesday, Feb., Apr., June, Oct., & Dec. Grand Juries, 1st day of Term. Cases set on Term Day; cases also set between docket calls by agreement of court and counsel. Court convenes 9:30 a.m. Commissioners in Chancery are utilized.
				Roy C. Mayo III, Clerk 434/946-9321 Fax - 434/946-9323 8:30AM - 5:00PM			

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For Judge's Home Court, see Virginia Judges 6-1.

Circuit Courts

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<u>CIRCUIT</u>	<u>COURT</u>	<u>ADDRESS</u>	<u>JUDGE</u>	<u>CLERK</u>	<u>PHONE #</u>	<u>HOURS</u>	<u>TERMS OF COURT AND GENERAL INFORMATION</u>
Appomattox	Circuit Court Tenth Judicial Circuit 297 Court Street, Suite B P. O. Box 672 Appomattox, VA	24522-0672	<u>Hon. Joel C. Cunningham</u> Hon. Leslie M. Osborn*	Janet A. Robertson, Clerk 434/352-5275 Fax - 434/352-2781 8:30AM - 4:30PM			Court convenes 9:30 a.m. Terms begin, Tuesday after the 1st Monday, Jan., Apr., June, Sept., & Nov. If the first day, known as Term Day, of any Term shall fall on a legal holiday, Term Day will be on the next day. Grand Juries, 1st day of Term. All cases set on Term Day and by contacting Judge's secretary.
Arlington	Circuit Court Seventeenth Judicial Circuit 1425 North Courthouse Road Arlington, VA	22201	<u>Hon. William T. Newman Jr.*</u> <u>Hon. Joanne F. Alper</u>	Paul F. Ferguson, Clerk 703/228-7010 8:00AM - 4:00PM			Terms begin, 3rd Monday, (or Tuesday if holiday falls on Monday) Feb., Apr., June, Aug., Oct. & Dec. Civil Motions Day - Every Friday, 10:00 a.m. Criminal Motions Day - set by Judges monthly 9:30 a.m. Grand Juries, 3rd Monday of each month. Court convenes 10:00 a.m. (civil) and 9:30 a.m. (criminal). Commissioners in Chancery are utilized in divorce and partition. Ore tenus hearings are also available.
Augusta	Circuit Court Twenty-fifth Judicial Circuit P. O. Box 689 Augusta County Courthouse 1 East Johnson Street Staunton, VA	24402-0689	<u>Hon. Victor V. Ludwig</u> Hon. Humes J. Franklin Jr.* Hon. Michael S. Irvine Hon. Malfourd W. Trumbo	John B. Davis, Clerk 540/245-5321 Fax - 540/245-5318 8:30AM - 5:00PM			Terms begin, 4th Monday, Jan., Apr., July & Oct. Motion Day, 1st and 3rd Tuesday of each month, 9:00 a.m. Grand Juries, 1st day of Term. Cases set by praecipe received by clerk 7-28 days prior to Motion Day. Court convenes 9:30 a.m. Commissioners in Chancery are utilized. Local rules adopted pursuant to § 8.01-4.
Bath	Circuit Court Twenty-fifth Judicial Circuit P. O. Box 180 Courthouse Warm Springs, VA	24484-0180	<u>Hon. Humes J. Franklin Jr.*</u> Hon. Michael S. Irvine Hon. Victor V. Ludwig Hon. Malfourd W. Trumbo	M. Wayne Winebriner, Clerk 540/839-7226 Fax - 540/839-7248 8:30AM - 4:30PM			Terms begin 3rd Monday (or Tuesday if holiday falls on Monday), Jan., June, Sept.; 1st Monday April. Grand Juries, 1st day of Term. Cases set on Term Day. Cases also set between docket calls by agreement of counsel with approval of court. Court convenes 9:30 a.m. Commissioners in Chancery are utilized in general chancery except divorce. Local rules adopted pursuant to § 8.01-4.

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Underscoring Denotes Judge Presiding in this Court.

For Judge's Home Court, see Virginia Judges 6-1.

Circuit Courts

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<u>CIRCUIT</u>	<u>COURT</u>	<u>ADDRESS</u>	<u>JUDGE</u>	<u>CLERK</u>	<u>PHONE #</u>	<u>HOURS</u>	<u>TERMS OF COURT AND GENERAL INFORMATION</u>
Bedford Circuit Court	Twenty-fourth Judicial Circuit	123 East Main St. Suite 201 Bedford, VA 24523 Judges' Address: 123 East Main St. Suite 301	<u>Hon. James W. Updike Jr.</u>	Hon. John T. Cook*			Terms begin, 1st Tuesday, Jan., March, May, July, Sept. & Nov. Grand Juries, 1st day of Term and 1st Friday, Feb., Apr., Jun., Aug., Oct., & Dec. All cases set on Term Day. Court convenes 9:00 a.m. Civil docket called at 10:00 a.m. on Term Day. Commissioners in Chancery not utilized. Misdemeanor appeals pre-set for 3rd & 4th day of Term.
					Cathy C. Hogan, Clerk 540/586-7632 Fax - 540/586-6197 8:30AM - 5:00PM		
					E-Mail: chogan@courts.state.va.us		
Bland Circuit Court	Twenty-seventh Judicial Circuit	612 Main Street, Suite 104 P.O. Box 295 Bland, VA 24315	<u>Hon. Josiah T. Showalter Jr.</u>	Hon. Robert M. D. Turk*			Criminal Term begins, 2nd & 4th Monday, March, June, Sept. & Dec. Civil Term begins immediately following end of Criminal Term. Grand Juries, 2nd Monday, March, June, Sept. & Dec. All cases set on Term Day. Court convenes 9:00 a.m. Commissioners in Chancery are utilized in domestic matters.
					Rebecca I. Johnson, Clerk 276/688-4562 Fax - 276/688-2438 8:00AM - 6:00PM		
					E-Mail: rijohnson@courts.state.va.us		
Botetourt Circuit Court	Twenty-fifth Judicial Circuit	P. O. Box 219 Courthouse Main Street Fincastle, VA 24090-0219	<u>Hon. Malfourd W. Trumbo</u>	Hon. Humes J. Franklin Jr.*			Terms begin, 1st Monday, March, June, August, Oct. & Dec. Grand Juries, 1st day of Term. Court convenes 9:30 a.m. Motion Day 1st Thursday of each month. Commissioners in Chancery are utilized upon request.
					Tommy L. Moore, Clerk 540/473-8274 Fax - 540/473-8209 8:30AM - 4:30PM		
Bristol Circuit Court	Twenty-eighth Judicial Circuit	Courthouse 497 Cumberland Street Bristol, VA 24201	Hon. C. Randall Lowe*	Hon. Isaac St. C. Freeman			Terms begin, 4th Tuesday, Aug., Nov., Feb., May. Grand Juries, 1st day of Term. Civil cases are set on Term Day. Criminal cases set by Court upon receipt of record in Circuit Court from District Court. Court convenes 9:00 a.m. Commissioners in Chancery are not utilized.
					Terry G. Rohr, Clerk 276/645-7321 Fax - 276/821-6097 9:00AM - 5:00PM		
					E-Mail:		

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For Judge's Home Court, see Virginia Judges 6-1.

Circuit Courts

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<u>CIRCUIT</u>	<u>COURT</u>	<u>ADDRESS</u>	<u>JUDGE</u>	<u>CLERK</u>	<u>PHONE #</u>	<u>HOURS</u>	<u>TERMS OF COURT AND GENERAL INFORMATION</u>
Bristol Circuit Court - Continued Brunswick Circuit Court Sixth Judicial Circuit 216 North Main Street Lawrenceville, VA 23868-0160			TRohr@courts.state.va.us <u>Hon. W. Allan Sharrett*</u>	V. Earl Stanley Jr., Clerk 434/848-2215 Fax - 434/848-4307 8:30AM - 5:00PM			Terms begin, 4th Tuesday in Feb., April, June, Aug., Oct. & Dec. Grand Juries, 1st day of Term. All cases are set on Term Day. Civil Court convenes 9:00 a.m.; Criminal court convenes at 9:00 a.m. Commissioners in Chancery are utilized as determined by court. Instructions must be submitted 5 days prior to trial. Local rules adopted pursuant to § 8.01-4.
Buchanan Circuit Court Twenty-ninth Judicial Circuit P. O. Box 929 Courthouse Grundy, VA 24614			<u>Hon. Patrick R. Johnson</u> Hon. Henry A. Vanover* Hon. Teresa M. Chafin Hon. Michael Lee Moore	Beverly S. Tiller, Clerk 276/935-6567 8:30AM - 5:00PM			Terms begin, 2nd Monday, Jan., April, July, & Oct. Criminal Term begins, 4th Monday, Jan., April, July & Oct. Civil Term begins, 2nd Tuesday Jan., April, July, & Oct. Grand Juries, 2nd Monday, Jan., April, July, & Oct. All Cases set at early docket call on 4th Thursday preceding Term and on Term Day. Court convenes 9:00 a.m. Commissioners in Chancery are utilized primarily in cases dealing with partition suits.
Buckingham Circuit Court Tenth Judicial Circuit 13061 W. James Anderson Hwy. P. O. Box 107 Buckingham, VA 23921-0107			<u>Hon. Joel C. Cunningham</u> Hon. Leslie M. Osborn*	Malcolm Booker Jr., Clerk 434/969-4734 Fax - 434/969-2043 8:30AM - 4:30PM			Terms begin, Tuesday after 2nd Monday, Jan., April, June, Sept., & Nov. Grand Juries, 1st day of Term. All cases set on Term Day or by contacting Judge's office. Court convenes 9:30 a.m. Commissioners in Chancery are utilized in chancery cases except divorce cases.
Buena Vista Circuit Court Twenty-fifth Judicial Circuit Municipal Building 2039 Sycamore Avenue Buena Vista, VA 24416			<u>Hon. Michael S. Irvine</u> Hon. Humes J. Franklin Jr.* Hon. Victor V. Ludwig Hon. Malfourd W. Trumbo	Christopher W. Coleman, Clerk 540/261-8627 Fax - 540/261-8625 8:30AM - 4:30PM			Terms begin, 4th Wednesday, Jan., July; 1st Monday April; 4th Monday, September. Grand Juries, 1st day of Term. Felonies set on 1st day of Term. Misdemeanor appeals pre-set for afternoon of Motions Day. Court convenes 9:30 a.m. Motion Day, 1st Friday & 3rd Friday (if needed) of each month. Commissioners in Chancery are utilized for execution of decrees of reference.
			E-Mail: ccoleman@courts.state.va.us				

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For Judge's Home Court, see Virginia Judges 6-1.

Circuit Courts

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CIRCUIT COURT ADDRESS

JUDGE CLERK PHONE # HOURS

TERMS OF COURT AND GENERAL INFORMATION

Campbell Circuit Court
Twenty-fourth Judicial Circuit
P. O. Box 7
732 Village Highway
Rustburg, VA 24588-0007

Hon. John T. Cook*
Hon. J. Michael Gamble
Hon. Mosby Garland Perrow III
Hon. James W. Updike Jr.
Hon. F. Patrick Yeatts

Sheila Bosiger, Clerk
434/592-9517
8:30AM - 4:30PM

Terms begin, 2nd Monday, Jan., March, May, July, Sept. & Nov.
Grand Juries, 2nd Monday of each Term.
All cases set on Term Day, attorneys required to be present.
Court convenes 9:30 a.m.
Commissioners in Chancery are utilized.

Caroline Circuit Court
Fifteenth Judicial Circuit
P. O. Box 309
112 Courthouse Lane, Suite A
Bowling Green, VA 22427-0309

Hon. Joseph J. Ellis
Hon. Gordon F. Willis*
Hon. J. Martin Bass
Hon. David H. Beck
Hon. Sarah L. Deneke
Hon. J. Overton Harris
Hon. Charles S. Sharp
Hon. Harry T. Taliaferro III

Ray S. Campbell Jr., Clerk
804/633-5800
8:30AM - 4:00PM

Court convenes 9:00 a.m., Wed. & Thurs.
Terms begin, 1st Wednesday @ 10:00 a.m., January, March, May, July,
September & November.
Grand Juries, 1st day of Term.
Civil Cases are set on Term Day by praecipe and pursuant to Rule 1:20
(a).
Criminal Cases are set on the 1st day of each term (the first
Wednesday) in January, April, July and October.
Commissioners in Chancery are utilized in general chancery causes and
selectively in divorce suits.

Carroll Circuit Court
Twenty-seventh Judicial Circuit
P. O. Box 218
605 Pine Street
Hillsville, VA 24343-0218

Hon. Brett L. Geisler
Hon. Robert M. D. Turk*
Hon. Colin R. Gibb
Hon. Josiah T. Showalter Jr.

Carolyn H. Honeycutt, Clerk
276/730-3070
Fax - 276/730-3071
8:00AM - 5:00PM

E-Mail:
CHoneycutt@courts.state.va.us

Terms begin, 3rd Monday, March, June, Sept.; 2nd Monday, Dec.
Motion Day, as scheduled.
Grand Juries, 1st day of Term.
All cases set on Docket Day.
Court convenes 9:00 a.m.
Commissioners utilized in partition suits and selectively in divorce
suits.

Charles City Circuit Court
Ninth Judicial Circuit
P. O. Box 86
10780 Courthouse Road
Charles City, VA 23030-0086

Hon. Thomas B. Hoover
Hon. R. Bruce Long*
Hon. Richard Y. AtLee Jr.

Edith K. Holmes, Clerk
804/652-2105
804/652-2107
Fax - 804/829-5647
8:30AM - 4:30PM
Stop recording at 4:00 p.m.

Terms begin, 1st Tuesday, Jan., March, May, July, Sept., & Nov. 1.
Grand Juries, 1st day of Term at 9:00 a.m.
Criminal cases set for term at 9:00 a.m.
Civil cases set for term at 11:00 a.m.
Civil cases set by praecipe submitted seven days preceding Term Day.
Should a Term Day fall on a legal holiday as set forth in § 2.1-21,
Code of Virginia (1950), as amended, the Term Day will be on the
following day.
Commissioners in Chancery are utilized in real property cases.
Instructions must be submitted 2 days prior to trial.

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Underscoring Denotes Judge Presiding in this Court.

For Judge's Home Court, see Virginia Judges 6-1.

Circuit Courts

CIRCUIT COURT ADDRESS JUDGE CLERK PHONE # HOURS

TERMS OF COURT AND GENERAL INFORMATION

Charles City Circuit Court - Continued

E-Mail:
ekholmes@courts.state.va.us

Charlotte Circuit Court
Tenth Judicial Circuit
125 David Bruce Avenue
P. O. Box 38
Charlotte Cthse, VA 23923-0038

Hon. Joel C. Cunningham
Hon. Leslie M. Osborn*

Stuart B. Fallen, Clerk
434/542-5147
Fax - 434/542-4336
8:30AM - 4:30PM

E-Mail:
SFallen@courts.state.va.us

Court convenes 9:30 a.m.
Terms begin, Wednesday after the 1st Monday, Feb., April, June,
Aug., Oct., & Dec.
Grand Juries, 1st day of Term.
All cases set on Docket Day. Attorneys are required to be present.
Commissioners in Chancery are utilized.
Civil cases set by written request (email is preferred). Send request
to ptalbott@courts.state.va.us.

Charlottesville Circuit Court
Sixteenth Judicial Circuit
315 East High Street
Charlottesville, VA 22902

Hon. Edward L. Hogshire
Hon. Daniel R. Bouton*
Hon. Cheryl V. Higgins
Hon. Timothy K. Sanner

Llezelle Agustin Dugger, Clerk
434/970-3766
8:30AM - 4:30PM

E-Mail:
ldugger@courts.state.va.us

Terms begin, 3rd Monday, April, June, Aug., Oct. & Dec.; Tuesday
following the 3rd Monday in February.
Grand Juries, 1st day of Term.
Criminal cases set for term at 9:30 a.m.; Felony Cases 9:30 a.m.;
Misdemeanor cases 11:30 a.m.
Civil cases set for term at 2:00 p.m.
Drug Court, Thursdays, 8:30 a.m.
Commissioners in Chancery utilized for partition suits, suits to sell
land of incompetents, occasional divorce cases.

Chesapeake Circuit Court
First Judicial Circuit
307 Albemarle Drive
Suite 300A
Chesapeake, VA 23322-5579

Hon. V. Thomas Forehand Jr.*
Hon. Marjorie T. Arrington
Hon. John W. Brown
Hon. Bruce H. Kushner
Hon. Randall D. Smith

Faye W. Mitchell, Clerk
757/382-3000
Fax - 757/382-3034
Fax - Criminal & Civil:
757/382-3035
8:00AM - 4:00PM

E-Mail:
fmitchell@courts.state.va.us

Criminal Terms begin, 1st Tuesday of each month, 2:00 p.m. except
when election date or a holiday is Term Day, then Term Day will be
held on Wednesday after the 1st Tuesday.
Civil Terms begin, 1st Tuesday of each month, 10:00 a.m., except when
election date or a holiday is Term Day, then Term Day will be held on
Wednesday after the 1st Tuesday.
Civil motions are heard each Wednesday (by appointment only; to
schedule an appointment call 757-382-3074).
Grand Juries, 1st day of each term.
Civil cases are set by praecipe submitted by Thursday preceding Term
Day.
Court convenes 10:00 a.m. for regular criminal & civil trial dockets;
8:30 a.m. for criminal sentencing and probation violation hearings;
and 9:00 a.m. for arraignments.
Juries must be requested in writing 5 days before trial. Waiver of a
requested jury must be 2 days before trial or costs assessed.

Judges' Chambers:
757/382-3050

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For Judge's Home Court, see Virginia Judges 6-1.

Circuit Courts

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<u>CIRCUIT</u>	<u>COURT</u>	<u>ADDRESS</u>	<u>JUDGE</u>	<u>CLERK</u>	<u>PHONE #</u>	<u>HOURS</u>	<u>TERMS OF COURT AND GENERAL INFORMATION</u>
	Chesterfield Circuit Court Twelfth Judicial Circuit P. O. Box 125 9500 Courthouse Road Chesterfield, VA 23832-0125		<u>Hon. Harold W. Burgess Jr.*</u> <u>Hon. Herbert Cogbill Gill Jr.</u> <u>Hon. Timothy J. Hauler</u> <u>Hon. Frederick G. Rockwell III</u>	Judy L. Worthington, Clerk 804/748-1241 Fax - 804/796-5625 9:00AM - 4:00PM			Criminal and Civil Terms begin Tuesday following 3rd Monday in Jan., 3rd Monday in March, May, July, Sept. & Nov. Grand Juries, 1st day of Criminal Term at 9:00 a.m. Criminal dockets generally convene at 9:00 a.m. and 1:00 p.m. Criminal cases set through Commonwealth's Attorney on designated days. Civil trials generally convene at 10:00 a.m. Hearings in civil cases are set with Judges' secretaries. Civil trials are set with Judges' secretaries or at Civil Docket Call at 2:30 p.m. Cases appealed from the J&DR Court are set at Civil Docket Call at 2:00 p.m., but may be pre-set with Judges' secretaries prior to Docket Call. NOTE: Please refer to internet site www.courts.state.va.us for up-to-date information.
	P.O. Box 57 (Judges)			E-Mail: circuitcourtclerk@chesterfield.gov			
	Clarke Circuit Court Twenty-sixth Judicial Circuit P. O. Box 189 102 N. Church Street Berryville, VA 22611-0189		<u>Hon. John E. Wetsel Jr.</u> Hon. James V. Lane* Hon. Dennis Lee Hupp Hon. Thomas J. Wilson IV	Helen Butts, Clerk 540/955-5116 Fax - 540/955-0284 9:00AM - 5:00PM			Terms begin, 3rd Monday, Jan., April, July & Oct. Motion Day, 3rd Wednesday each month, 8:00 a.m. Grand Juries, 1st day of Term. Misdemeanor appeals day, 4th Wednesday, Jan., March, May, July, Sept. & Nov. Praecipies must be filed not less than 7 days preceding Motion Day. Court convenes 9:00 a.m. Commissioners in Chancery may be utilized in general civil causes, but not in divorce matters. Local rules adopted pursuant to § 8.01-4.
				E-Mail: hbutts@courts.state.va.us			
	Colonial Heights Circuit Court Twelfth Judicial Circuit 401 Temple Avenue P.O. Box 3401 Colonial Heights, VA 23834		<u>Hon. Herbert Cogbill Gill Jr.</u> <u>Hon. Timothy J. Hauler</u> <u>Hon. Frederick G. Rockwell III</u> Hon. Harold W. Burgess Jr.*	Stacy L. Stafford, Clerk 804/520-9364 8:00AM - 4:30PM			Terms begin, 1st Tuesday, Jan., Mar., May, July, Sept., & Nov. Grand Juries, 1st day of Term, 10:00 a.m. Civil cases set by consent of counsel with Circuit Court Clerk or at docket call. Criminal cases set by Circuit Court Clerk on designated days. General criminal cases on Tues.; civil cases on Mon. Court convenes 8:00 a.m. and 9:00 a.m. depending on docket. Commissioners in Chancery are utilized in general chancery causes and in designated divorce cases.
				E-Mail: SStafford@courts.state.va.us			

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For Judge's Home Court, see Virginia Judges 6-1.

Circuit Courts

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<u>CIRCUIT</u>	<u>COURT</u>	<u>ADDRESS</u>	<u>JUDGE</u>	<u>CLERK</u>	<u>PHONE #</u>	<u>HOURS</u>	<u>TERMS OF COURT AND GENERAL INFORMATION</u>
Craig Circuit Court	Twenty-fifth Judicial Circuit	182 Main Street, Suite 4 P.O. Box 185 New Castle, VA 24127	<u>Hon. Malfourd W. Trumbo</u>	Hon. Humes J. Franklin Jr.* Hon. Michael S. Irvine Hon. Victor V. Ludwig			Terms begin, last Monday, Feb.; 2nd Monday, May, Sept., Nov. Grand Juries, 1st day of Term. Cases set on Term Day and chancery matters set between docket calls by agreement of counsel with court's approval. Court convenes 9:30 a.m. Commissioners in Chancery are utilized in general chancery causes; i.e., partition suits.
				Sharon P. Oliver, Clerk	540/864-6141	Fax - 540/864-7471 9:00AM - 5:00PM	
				E-Mail:	spoliver@courts.state.va.us		
Culpeper Circuit Court	Sixteenth Judicial Circuit	Courthouse Building 135 W. Cameron Street Culpeper, VA 22701-3097	Hon. Daniel R. Bouton*	Hon. Cheryl V. Higgins Hon. Edward L. Hogshire Hon. Timothy K. Sanner			Terms begin, 3rd Monday, Feb., April, June, Aug., Oct., Dec. Grand Juries, 1st day of Term. Cases set on Term Day. Court convenes 9:30 a.m. Commissioners in Chancery are utilized in major contested chancery causes. Motion Day, 2nd & 4th Tuesday; 9:30 a.m. Criminal Cases; 1:30 p.m. Civil Cases
				Janice J. Corbin, Clerk	540/727-3438	Fax - 540/727-3475 8:30AM - 4:30PM	
				E-Mail:	jcorbin@courts.state.va.us		
Cumberland Circuit Court	Tenth Judicial Circuit	P. O. Box 8 1 Courthouse Circle Cumberland, VA 23040-0008	<u>Hon. Leslie M. Osborn*</u>	Hon. Joel C. Cunningham			Terms begin, Tuesday following 4th Monday, Jan., April, June, Sept. & Nov. Grand Juries, 1st day of Term. Court convenes 9:30 a.m. All criminal cases are to be set with the office of the Commonwealth's Attorney. Civil cases are set by written request (email is preferred). Send request to losborn@courts.state.va.us with copy to pcolgate@courts.state.va.us.
				Carol Ownby, Clerk	804/492-4442	Fax - 804/492-4876 8:30AM - 4:30PM	
				E-Mail:	COwnby@courts.state.va.us		
Danville Circuit Court	Twenty-second Judicial Circuit	P. O. Box 3300 Courts and Jail Building 401 Patton Street Danville, VA 24543	<u>Hon. Joseph W. Milam Jr.</u>	Hon. William N. Alexander II* Hon. Charles J. Strauss			Grand Juries and Terms begin Jan. 4, March 1, May 3, July 5, Sept. 6, & Nov. 8 Misdemeanor Docket Call, 9:00 a.m.; Felony Docket Call, 10:00 a.m. Grand Jury, 1st day of each Term Call 434-799-5171 to set Chancery and Law Cases directly with Court. Commissioners in Chancery are utilized when the nature of the cases requires.
				Gerald A. Gibson, Clerk	434/799-5168	Fax - 434/799-6502 9:00AM - 4:00PM	

Asterisk (*) Denotes Chief Judge.

Underscoring Denotes Judge Presiding in this Court.

For Judge's Home Court, see Virginia Judges 6-1.

Circuit Courts

1-9

CIRCUIT COURT ADDRESS

JUDGE CLERK PHONE # HOURS

TERMS OF COURT AND GENERAL INFORMATION

Dickenson Circuit Court
Twenty-ninth Judicial Circuit
Box 190
293 Clintwood Main Street
Clintwood, VA 24228-0190

Hon. Henry A. Vanover*
Hon. Teresa M. Chafin
Hon. Patrick R. Johnson
Hon. Michael Lee Moore

Richard W. Edwards, Clerk
276/926-1616
Fax - 276/926-6465
8:00AM - 4:30PM

Criminal Terms begin, 2nd Monday, March, June & September; 1st Monday, Dec.
Grand Juries, 2nd Monday, March, June and Sept.; 1st Monday, Dec.
All cases set on Term Day.
Commissioners in Chancery are utilized in selection of jury.
Civil Terms begin Tuesday, following Grand Jury.

Dinwiddie Circuit Court
Eleventh Judicial Circuit
P. O. Box 63
Dinwiddie, VA 23841-0063

Hon. James F. D'Alton Jr.*
Hon. Pamela S. Baskerville
Hon. Paul W. Cella

John B. Chappell Jr., Clerk
804/469-4540
Fax - 804/469-5386
8:30AM - 4:30PM

Court convenes 10:00 a.m. on first day of Term.
Terms Days: 3rd Tuesday each month., 9:00 a.m.
Criminal Days: 2nd Tues., Jan., March., May, July, Sept., & Nov., 4th Tues., 3rd Thurs., & 4th Fri., each month, 9:00 a.m.
Grand Juries, 1st day of Term.
All cases set on Term Day, or by agreement of counsel and consent of court.
Commissioners in Chancery are utilized.

E-Mail:
bchappell@courts.state.va.us

Essex Circuit Court
Fifteenth Judicial Circuit
P. O. Box 445
305 Prince Street
Tappahannock, VA 22560

Hon. Harry T. Taliaferro III
Hon. Gordon F. Willis*
Hon. J. Martin Bass
Hon. David H. Beck
Hon. Sarah L. Deneke
Hon. Joseph J. Ellis
Hon. J. Overton Harris
Hon. Charles S. Sharp

Gayle Ashworth, Clerk
804/443-3541
804/443-4381
Fax - 804/445-1216
8:30AM - 4:30PM

Terms begin 4th Wednesday, Jan., April, July, & October.
All cases set by agreement with Commonwealth's Attorney at preliminary hearing, on Term Day, or by agreement of counsel and the Court. The latter may be done by a telephone call to the Judge's office.
Court convenes 9:00 a.m.
In civil jury trials, instructions must be submitted to the Court and opposing counsel 5 days prior to trial.
Commissioners in Chancery are utilized in general chancery causes and divorces.

E-Mail:
gashworth@courts.state.va.us

Asterisk (*) Denotes Chief Judge.

Underscoring Denotes Judge Presiding in this Court.

For Judge's Home Court, see Virginia Judges 6-1.

Circuit Courts

1-10

CIRCUIT COURT ADDRESS

JUDGE CLERK PHONE # HOURS

TERMS OF COURT AND GENERAL INFORMATION

Fairfax Circuit Court
Nineteenth Judicial Circuit
4110 Chain Bridge Road
Fairfax, VA 22030
Website:
www.fairfaxcounty.gov/courts/circuit

Hon. Dennis J. Smith*
Hon. Leslie M. Alden
Hon. Randy I. Bellows
Hon. Jan L. Brodie
Hon. Michael F. Devine
Hon. Brett A. Kassabian
Hon. Charles James Maxfield
Hon. R. Terrence Ney
Hon. Lorraine Nordlund
Hon. Jane Marum Roush
Hon. David Stanford Schell
Hon. Robert J. Smith
Hon. Jonathan C. Thacher
Hon. Bruce D. White
Hon. Marcus D. Williams

John T. Frey, Clerk
703/246-4111
703/691-7320 - General Court
Information
Fax - 703/273-6564
8:00AM - 4:00PM

Court convenes: Monday - Thursday 10:00 a.m.
--Criminal Motions - Friday 9:00 a.m. & 10:00 a.m.
--Civil Motions - Friday 9:00 a.m., 10:00 a.m. & 11:30 a.m.
Arraignments: Monday - Thursday, 10 a.m., & Fri., 9:00 a.m.
Term Begins: 3rd Monday of every odd month (Jan., March, May, July, Sept., Nov.; except if it's a holiday, then it would be the 3rd Tues. of the month.)
Grand Juries:
--Regular Grand Jury: 3rd Monday of every odd month except when Monday is a holiday, then Grand Jury would be on a Tuesday.
--Interim Grand Jury: 3rd Monday of every even month except when Monday is a holiday, then Grand Jury would be on a Tuesday.
Criminal Term Day: Begins the Tuesday following 3rd Monday, Jan., March, May, July, Sept., & Nov. except when Monday is a holiday, then Criminal Term would be Wednesday following the 3rd Tuesday.
Misdemeanor Term Day: 1st Monday of each month. If the 1st Monday is a holiday, it is moved to the 2nd Monday of the month.
Civil Term Day: Begins the 4th Monday, Jan., March, May, July, Sept., & Nov. except when Monday is a holiday, then Civil Term begins on the 4th Tuesday.
Civil & Criminal Term days are subject to change due to Judicial Conferences, etc.
Commissioners in Chancery utilized as agreed or when the individual case requires appointment.
Law and Domestic cases are handled through the differentiated case tracking program. Trial date is set at the scheduling conference.
Other matters not part of the differential case tracking program, counsel files praecipe placing case on Civil Term Day docket for setting of trial date.

Fauquier Circuit Court
Twentieth Judicial Circuit
29 Ashby Street
Warrenton, VA 20186-3202

Hon. Jeffrey W. Parker
Hon. James H. Chamblin*
Hon. Thomas D. Horne
Hon. Burke F. McCahill

Gail H. Barb, Clerk
540/422-8100
8:00AM - 4:30PM

E-Mail:
clerk@fauquiercounty.gov

Misdemeanor Appeal Days, 2nd Tuesday each month.
Terms begin, 4th Monday, Jan., March, May, July, Sept., & Nov.
Motion Day, 1st & 3rd Tuesday each month at 9:00 a.m.; Domestic Motions called at 1:30 p.m.
Grand Juries, 1st day of Term.
Court convenes 9:00 a.m.
Commissioners in Chancery are utilized in partition suits and other selected suits.
Depositions are utilized in divorces.

Asterisk (*) Denotes Chief Judge.

Underscoring Denotes Judge Presiding in this Court.

For Judge's Home Court, see Virginia Judges 6-1.

Circuit Courts

<u>CIRCUIT</u>	<u>COURT</u>	<u>ADDRESS</u>	<u>JUDGE</u>	<u>CLERK</u>	<u>PHONE #</u>	<u>HOURS</u>	<u>TERMS OF COURT AND GENERAL INFORMATION</u>
Floyd Circuit Court	Twenty-seventh Judicial Circuit	100 East Main St. Room 200 Floyd, VA 24091-0057	Hon. Robert M. D. Turk*	Hon. Brett L. Geisler			Terms begin, 1st day March, June, Sept., & Dec. Grand Juries, 1st day of Term, 9:00 a.m. Cases set by agreement of counsel and consent of court, using scheduling forms and praecipe. Court convenes 9:00 a.m. Commissioners in Chancery are utilized in chancery causes and equitable distribution.
					Wendell G. Peters, Clerk 540/745-9330 Fax - 540/745-9303 8:30AM - 4:30PM 8:30 am - 12:00 noon, Sat, except holiday weekends		
Fluvanna Circuit Court	Sixteenth Judicial Circuit	72 Main Street P. O. Box 550 Palmyra, VA 22963	Hon. Daniel R. Bouton*	Hon. Cheryl V. Higgins			Terms begin, 4th Monday, Feb., April, June, Aug., Oct.; 3rd Tues. in Dec. Grand Juries, 1st day of Term. Cases set on Term Day. Court convenes 9:30 a.m., except at 10:00 a.m. on Term Days. Commissioners in Chancery are utilized.
					Hon. Edward L. Hogshire Hon. Timothy K. Sanner		
					Bouson E. Peterson Jr., Clerk 434/591-1970 Fax - 434/591-1971 8:00AM - 4:30PM		
					E-Mail: BPeterson@courts.state.va.us		
Franklin Circuit Court	Twenty-second Judicial Circuit	P.O. Box 567 275 South Main Street Suite 212 Rocky Mount, VA 24151	<u>Hon. William N. Alexander II*</u>	Hon. Joseph W. Milam Jr.			Terms begin, 1st Monday, Feb., April, June, Aug., Oct., and Dec. All cases are set by the Court's Administrative Assistant, Mrs. Nancy Ellett, and the dates coordinated with the attorneys involved. Criminal cases are set the week following the preliminary hearing. Civil Cases are set 90 days after filing. Criminal and misdemeanor appeals are set by the Clerk of the General District Court or the Juvenile and Domestic Relations District Court at the time the appeal is noted.
					Hon. Charles J. Strauss		
					Teresa J. Brown, Clerk 540/483-3065 Fax - 540/483-3042 8:30AM - 5:00PM		
					E-Mail: tjbrown@courts.state.va.us		
Frederick Circuit Court	Twenty-sixth Judicial Circuit	5 North Kent Street Winchester, VA 22601	Hon. James V. Lane*	Hon. Dennis Lee Hupp			Terms begin, Thursday after the 1st Monday, Jan., April, July, & Oct. Motion Day, 1st Wed. and 3rd Fri. after the 1st Monday of each month. Misdemeanor appeal days, 3rd Wed. after 1st Mon. each month. Grand Juries, 1st day of Term. Praecipis must be filed not less than 7 days preceding Motion Day. Court convenes 9:00 a.m. Commissioners in Chancery are utilized in special instances. Local Rules adopted pursuant to § 8.01-4. Faxes from attorneys and litigants will NOT be accepted without prior
					Hon. John E. Wetsel Jr. Hon. Thomas J. Wilson IV		
					Rebecca P. Hogan, Clerk 540/667-5770 9:00AM - 5:00PM		

Asterisk (*) Denotes Chief Judge.

Underscoring Denotes Judge Presiding in this Court.

For Judge's Home Court, see Virginia Judges 6-1.

Circuit Courts

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<u>CIRCUIT</u>	<u>COURT</u>	<u>ADDRESS</u>	<u>JUDGE</u>	<u>CLERK</u>	<u>PHONE #</u>	<u>HOURS</u>	<u>TERMS OF COURT AND GENERAL INFORMATION</u>
Frederick Circuit Court - Continued				E-Mail: rhogan@courts.state.va.us			approval.
Fredericksburg Circuit Court Fifteenth Judicial Circuit 815 Princess Anne Street Fredericksburg, VA 22401 Judge's Chambers: P.O. Box 7326, Fredericksburg, VA 22404-7326 The Judge's chambers and courtrooms are located at 815 Princess Anne Street, Fredericksburg, VA 22401.			<u>Hon. Gordon F. Willis*</u> Hon. J. Martin Bass Hon. David H. Beck Hon. Sarah L. Deneke Hon. Joseph J. Ellis Hon. J. Overton Harris Hon. Charles S. Sharp Hon. Harry T. Taliaferro III	Jeff Small, Clerk 540/372-1066 Judge's Chambers: 540/372-1171 Fax - Judge's Chambers: 540/372-1174 8:30AM - 4:30PM			Terms begin, 4th Monday, Jan., April, July, & Oct. Grand Juries convene 4th Monday of every month. Civil cases set on Term Day; criminal cases set upon indictment. Court convenes 9:00 a.m. Commissioners in Chancery are utilized in most chancery matters, and sometimes in divorce actions if equitable distributions issues are significant part of the litigation. Faxes from attorneys and litigants will NOT be accepted in the Clerk's Office without prior approval. Motion days are the 2nd & 4th Mondays of each month. Motions lasting longer than 20 minutes or on a day other than motions day must be scheduled with chambers. Notice of criminal motions must be received in the Clerk's office by noon 3 business days before hearing. Notice of civil motions must be received in Clerk's office by noon the Wednesday of the week preceeding the week in which the motion is to be heard. Term day praecipies must be received in Clerk's office by 4:00 p.m. ten days before the requested term day. Estate matters are handled by appointment. ILS coversheets are required for all land recordings and name changes. Last recording is completed by 3:00 p.m. All Civil filings require a Civil order cover sheet. (Form CC-1416)
Giles Circuit Court Twenty-seventh Judicial Circuit P. O. Box 502 501 Wenonah Avenue Pearisburg, VA 24134			<u>Hon. Colin R. Gibb</u> Hon. Robert M. D. Turk* Hon. Brett L. Geisler Hon. Josiah T. Showalter Jr.	Charles L. Fraley III, Clerk 540/921-1722 Fax - 540/921-3825 8:30AM - 5:00PM			Terms begin, 2nd Tuesday, Jan., April, July, & Oct. Grand Juries, 1st day of Term. Cases set on docket calls or by agreement of counsel with consent of court. Court convenes 9:00 a.m. Commissioners in Chancery are utilized in selection of jury, partition suits, and other major contested chancery causes. Docket calls are scheduled 10:00 a.m. on opening day of Term.
				E-Mail: cfracley@courts.state.va.us			

Asterisk (*) Denotes Chief Judge.

Underscoring Denotes Judge Presiding in this Court.

For Judge's Home Court, see Virginia Judges 6-1.

Circuit Courts

1-13

<u>CIRCUIT</u>	<u>COURT</u>	<u>ADDRESS</u>	<u>JUDGE</u>	<u>CLERK</u>	<u>PHONE #</u>	<u>HOURS</u>	<u>TERMS OF COURT AND GENERAL INFORMATION</u>
Gloucester	Circuit Court Ninth Judicial Circuit 7400 Justice Drive, Room 327 Gloucester, VA 23061	<u>Hon. R. Bruce Long*</u> Hon. Richard Y. AtLee Jr. Hon. Thomas B. Hoover Margaret F. Walker, Clerk 804/693-2502 Fax - 804/693-2186 8:00AM - 4:30PM E-Mail: mwalker@courts.state.va.us	Terms begin, 1st Monday, Jan., March, May, July, Sept., & Nov. Grand Juries, 1st day of term, 9:00 a.m. All cases set on Term Day; civil cases set by praecipe only. Court convenes 9:00 a.m.; docket call at 10:00 a.m. Commissioners in Chancery are utilized in partition suits. Local rules adopted pursuant to § 8.01-4. Should a Term Day fall on a legal holiday as set forth in § 2.1-21, Code of Virginia (1950), as amended, the Term Day will be on the following day. Pendente Lite and motions heard on motions day set by the judge.				
Goochland	Circuit Court Sixteenth Judicial Circuit P. O. Box 196 2938 River Road West Goochland, VA 23063	<u>Hon. Timothy K. Sanner</u> Hon. Daniel R. Bouton* Hon. Cheryl V. Higgins Hon. Edward L. Hogshire Lee G. Turner, Clerk 804/556-5353 Fax - 804/556-4962 8:30AM - 5:00PM	Court convenes 9:30 a.m. Terms begin, 2nd Tuesday, Feb., April, June, Aug., Oct., & Dec. Grand Juries, 1st day of Term. Civil cases set on Term Day by praecipe. Commissioners in Chancery are rarely utilized and only by agreement of Counsel. Local rules adopted pursuant to § 8.01-4.				
Grayson	Circuit Court Twenty-seventh Judicial Circuit P. O. Box 130 129 Davis Street Independence, VA 24348-0130	<u>Hon. Brett L. Geisler</u> Hon. Robert M. D. Turk* Hon. Colin R. Gibb Hon. Josiah T. Showalter Jr. Susan M. Herrington, Clerk 276/773-2231 Fax - 276/773-3338 8:00AM - 5:00PM	Terms begin 4th Friday, Oct., Jan., April, & July. Grand Juries, 1st day of Term. All cases set on Docket calls 2nd Fri. of month of Term, or by agreement of counsel with consent of court. Court convenes 9:00 a.m. Commissioners in Chancery utilized in partitions suits, not normally used in divorce cases.				
Greene	Circuit Court Sixteenth Judicial Circuit P. O. Box 386 Stanardsville, VA 22973-0386 22 Court Street	<u>Hon. Daniel R. Bouton*</u> Hon. Cheryl V. Higgins Hon. Edward L. Hogshire Hon. Timothy K. Sanner Marie C. Durrer, Clerk 434/985-5208 Fax - 434/985-6723 8:15AM - 4:30PM	Terms begin 2nd Mon., Feb., April, June, Aug., Oct., & Dec.; October Term: Tues. after 2nd Mon. as 2nd Mon. is a holiday Grand Juries, 1st day of Term, 9:30 a.m. Criminal cases set on Term Day. Civil cases set by praecipe on Term Day, 11:00 a.m. Court convenes 9:30 a.m. Commissioners in Chancery are utilized in some chancery causes. Motions Day, 3rd Tues. (Criminal 9:30 a.m.; Civil 1:30 p.m.)				

Asterisk (*) Denotes Chief Judge.

Underscoring Denotes Judge Presiding in this Court.

For Judge's Home Court, see Virginia Judges 6-1.

Circuit Courts

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<u>CIRCUIT</u>	<u>COURT</u>	<u>ADDRESS</u>	<u>JUDGE</u>	<u>CLERK</u>	<u>PHONE #</u>	<u>HOURS</u>	<u>TERMS OF COURT AND GENERAL INFORMATION</u>
	Greensville Circuit Court Sixth Judicial Circuit P. O. Box 631 337 South Main Street Emporia, VA 23847-0631		<u>Hon. W. Allan Sharrett*</u>				Terms begin, 1st Tuesday, Feb., April, June, Aug., Oct., & Dec. Motions Day, 1st and 3rd Friday, each month. Grand Juries, 1st day of Term. All cases set on Term Day. Civil cases set by court administrator. Court convenes 9:00 a.m. (criminal and civil) Commissioners in Chancery are utilized in chancery causes and some divorce cases. Instructions must be submitted 5 days prior to trial. Local rules adopted pursuant to § 8.01-4.
	Halifax Circuit Court Tenth Judicial Circuit P. O. Box 729 Main Street Halifax, VA 24558		<u>Hon. Joel C. Cunningham</u> <u>Hon. Leslie M. Osborn*</u>	Robert W. Conner, Clerk 434/476-6211 Judge's Office: 434-476-6114 Fax - 434/476-2890 Fax - Judge's Office: 434-476-6076 8:30AM - 4:30PM			Terms begin, 2nd Monday, Jan., Mar., May, July, Sept., & Nov. Grand Juries, 1st day of Term. Civil cases set by written request (email is preferred). Send request to ptalbott@courts.state.va.us. Court convenes at 9:00 a.m. Commissioners in Chancery are utilized in general chancery causes, except divorce.
	Hampton Circuit Court Eighth Judicial Circuit P. O. Box 40 101 King's Way Mall Hampton, VA 23669-0040		<u>Hon. Christopher W. Hutton*</u> <u>Hon. Bonnie L. Jones</u> <u>Hon. Louis R. Lerner</u> <u>Hon. Wilford Taylor Jr.</u>	Linda Batchelor Smith, Clerk 757/727-6105 Fax - 757/728-3505 8:30AM - 4:00PM			Terms begin, 1st Monday, Feb., April, June, Aug., Oct., & Dec. Criminal Term Grand Juries, 1st Monday, each month 9:00 a.m. All cases set on Term Day. Civil cases set by praecipe (Judges' secretary handles all scheduling issues). Court convenes 9:00 a.m. - civil matters; 9:00 a.m., 10:30 a.m., and 2:00 p.m. - criminal matters. Commissioners in Chancery are utilized in divorce and other cases for good cause shown. Local rules adopted pursuant to § 8.01-4. To set or cancel court hearing, contact Judges' office. Faxes not accepted in civil matters. Faxes only accepted in Criminal matters as set forth in the Docket Management & Continuance Policy, amended March 11, 2005. Recordation cutoff time 3:30 p.m.
	Hanover Circuit Court Fifteenth Judicial Circuit P. O. Box 39 7507 Library Drive Hanover, VA 23069-0039		<u>Hon. J. Overton Harris</u> Hon. Gordon F. Willis* Hon. J. Martin Bass Hon. David H. Beck Hon. Sarah L. Deneke Hon. Joseph J. Ellis Hon. Charles S. Sharp Hon. Harry T. Taliaferro III				Terms begin, 3rd Tuesday, Jan., March, July, Sept., & Nov. May term day will be May 22, 2012 due to the Judicial Conference. Criminal - 9:00 a.m.; Civil - 2:00 p.m. Grand Juries, 1st day of Term and as otherwise called. Criminal cases set at preliminary hearing, when appealed or at the convening of a grand jury. Civil cases set on Term Day, by appearance or by contacting Judge's chambers at 804/365-6161. Court convenes 9:00 a.m.

Asterisk (*) Denotes Chief Judge.

Underscoring Denotes Judge Presiding in this Court.

For Judge's Home Court, see Virginia Judges 6-1.

Circuit Courts

1-15

<u>CIRCUIT</u>	<u>COURT</u>	<u>ADDRESS</u>	<u>JUDGE</u>	<u>CLERK</u>	<u>PHONE #</u>	<u>HOURS</u>	<u>TERMS OF COURT AND GENERAL INFORMATION</u>
Hanover	Circuit Court - Continued		Frank D. Hargrove Jr., Clerk		804/365-6150	8:00AM - 4:30PM	Commissioners in Chancery are utilized in partition suits.
			E-Mail:				
			FHargrove@courts.state.va.us				
Henrico	Circuit Court		<u>Hon. Catherine C. Hammond*</u>				Criminal Terms begin, 2nd Monday, Jan., March, May, July, Sept., & Nov.
	Fourteenth Judicial Circuit		<u>Hon. Lee A. Harris Jr.</u>				Grand Juries, 1st day of Term, 9:00 a.m.
	P. O. Box 90775		<u>Hon. Gary A. Hicks</u>				Civil cases set 2nd Monday, July, Oct., Jan., & April (2:00 p.m.) or may be set by telephone.
	4301 East Parham Road		<u>Hon. James Stephen Yoffy</u>				Criminal cases set when appealed or at preliminary hearing.
	Henrico, VA 23273		Yvonne G. Smith, Clerk		804/501-4202	8:00AM - 4:30PM	Court convenes 9:00 a.m.; 10:00 a.m. for jury trials.
							Commissioners in Chancery are utilized in unusual causes; accountings; suits by creditors; suits on mechanic's lien; partition suits; sale of land of persons under disability, some divorce cases. Instructions must be submitted 2 days prior to trial.
Henry	Circuit Court		<u>Hon. David V. Williams*</u>				Terms begin, 3rd Monday, 9:00 a.m., in July, Sept., Nov., Mar., & May; 1st Tuesday after 3rd Monday, 9:00 a.m., in Jan.
	Twenty-first Judicial Circuit		Hon. Martin F. Clark Jr.				Grand Juries, 1st day of Term.
	Suite B		Hon. G. Carter Greer				Pursuant to Rule 1:20, counsel of record may agree to a trial date as a part of a written plan prepared and submitted to the court for approval pursuant to Rule 1:18, after obtaining a trial date from the court's administrative assistant.
	3160 Kings Mountain Rd.		Vickie Stone Helmstutler, Clerk		276/634-4880	9:00AM - 5:00PM	Court convenes 9:00 a.m.
	Martinsville, VA 24112-3966						Commissioners in Chancery are utilized in partition suits, creditors suits, etc.
Highland	Circuit Court		<u>Hon. Humes J. Franklin Jr.*</u>				Terms begin, 3rd Tuesday, March, June, Sept., & Dec.
	Twenty-fifth Judicial Circuit		Hon. Michael S. Irvine				Grand Juries, 1st day of Term.
	P. O. Box 190		Hon. Victor V. Ludwig				Court convenes 9:30 a.m.
	Monterey, VA 24465-0190		Hon. Malfourd W. Trumbo				Commissioners in Chancery are utilized.
			Lois S. Ralston, Clerk		540/468-2447	8:30AM - 4:30PM	
					Fax - 540/468-3447		
			E-Mail:				
			lralston@courts.state.va.us				

Asterisk (*) Denotes Chief Judge.

Underscoring Denotes Judge Presiding in this Court.

For Judge's Home Court, see Virginia Judges 6-1.

Circuit Courts

1-16

<u>CIRCUIT</u>	<u>COURT</u>	<u>ADDRESS</u>	<u>JUDGE</u>	<u>CLERK</u>	<u>PHONE #</u>	<u>HOURS</u>	<u>TERMS OF COURT AND GENERAL INFORMATION</u>
	Hopewell Circuit Court Sixth Judicial Circuit P. O. Box 310 100 E. Broadway Room 251 Hopewell, VA 23860		<u>Hon. W. Allan Sharrett*</u>				Terms begin, 2nd Tuesday, Feb., Apr., June, Aug., Oct., & Dec. Motions Day, 2nd and 4th Fridays. Grand Juries, 1st day of Term. Civil cases set by praecipe. Civil Court convenes 9:00 a.m. Criminal Court convenes 9:00 a.m. Commissioners in Chancery are utilized in partition suits. Instructions must be submitted 5 days prior to trial. Local rules adopted pursuant to § 8.01-4.
	Isle of Wight Circuit Court Fifth Judicial Circuit 17000 Josiah Parker Circle P.O. Box 110 Isle of Wight, VA 23397		<u>Hon. Rodham T. Delk Jr.*</u> <u>Hon. Carl Edward Eason Jr.</u> Hon. William R Savage III				Terms begin, 2nd Monday, Jan., March, May, July, Sept., & Nov. Motion Day, Tues. in Suffolk. Grand Juries, 1st day of Term. Court convenes 9:30 a.m. Commissioners in Chancery are utilized to take depositions. Instructions must be submitted seven days prior to trial. Local rules adopted pursuant to § 8.01-4.
	James City County/Williamsburg Circuit Court Ninth Judicial Circuit 5201 Monticello Avenue Suite Six Williamsburg, VA 23188-8218 Judge's Address: 5201 Monticello Avenue, Suite One, Williamsburg, VA 23188-8218		Hon. R. Bruce Long* Hon. Richard Y. AtLee Jr. Hon. Thomas B. Hoover				Terms begin, 3rd Wednesday, Jan., March, May, July, Sept., & Nov. Grand Juries, 1st day of Term. All cases set on Term Day or by pre-trial order, no appearance required. Grand Juries at 9:00 a.m. Criminal docket calls at 9:00 a.m. Civil docket calls at 11:00 a.m. Commissioners in Chancery are utilized generally in chancery cases. Instructions must be submitted prior to trial. Local rules adopted pursuant to § 8.01-4. Should term day fall on a legal holiday as set forth in § 2.2-3300, Code of Virginia (1950), as amended, the term day will be rescheduled.
	King and Queen Circuit Court Ninth Judicial Circuit P. O. Box 67 Court House King And Queen, VA 23085-0067		<u>Hon. Thomas B. Hoover</u> Hon. R. Bruce Long* Hon. Richard Y. AtLee Jr.				Terms begin, 2nd Tuesday, Feb., Apr., June, Aug., Oct., & Dec. Grand Juries, 1st day of Term. Should a Term Day fall on a legal holiday as set forth in § 2.1-21, Code of Virginia (1950), as amended, the Term Day will be on the following day. Praecipes must be filed seven days preceding Civil Term Day. Civil cases set for trial by conference call with the judge. Instructions must be submitted 2 days prior to trial. Commissioners in Chancery are rarely used and only at request of attorneys. Local Rules adopted pursuant to § 8.01-4 for divorce cases.
			Deborah F. Longest, Clerk 804/785-5984 Fax - 804/785-5698 9:00AM - 5:00PM				
			E-Mail: DLongest@courts.state.va.us				

Asterisk (*) Denotes Chief Judge.

Underscoring Denotes Judge Presiding in this Court.

For Judge's Home Court, see Virginia Judges 6-1.

Circuit Courts

1-17

<u>CIRCUIT</u>	<u>COURT</u>	<u>ADDRESS</u>	<u>JUDGE</u>	<u>CLERK</u>	<u>PHONE #</u>	<u>HOURS</u>	<u>TERMS OF COURT AND GENERAL INFORMATION</u>
King George	Circuit Court	Fifteenth Judicial Circuit 9483 Kings Highway, Suite 3 King George, VA 22485-3444	<u>Hon. Gordon F. Willis*</u>	Hon. J. Martin Bass Hon. David H. Beck Hon. Sarah L. Deneke Hon. Joseph J. Ellis Hon. J. Overton Harris Hon. Charles S. Sharp Hon. Harry T. Taliaferro III			Terms begin, 2nd Thursday, Jan., Apr., July, & Oct. at 10:00 a.m. Grand Juries, 1st day of Term. Cases set on Term Day by praecipe. Court convenes 9:00 a.m. Commissioners in Chancery are utilized in general chancery causes, i.e., partition suits, etc. Term Day Convenes 10:00 a.m.
				Charles V. Mason, Clerk 540/775-3322 Fax - 540/775-5466 7:30AM - 4:30PM			
				E-Mail: CMason@courts.state.va.us			
King William	Circuit Court	Ninth Judicial Circuit 351 Courthouse Lane P. O. Box 216 King William, VA 23086-0216	<u>Hon. Thomas B. Hoover</u>	Hon. R. Bruce Long* Hon. Richard Y. AtLee Jr.			Terms begin, 1st Monday, Feb., Apr., June, Aug., Oct., & Dec. Grand Juries, 1st day of Term. Grand Juries will meet at 9:00 a.m. Criminal docket will be held at 9:00 a.m. Civil docket will be held at 11:00 a.m. Commissioners in Chancery are utilized. Instructions must be submitted 2 days prior to trial. Should a Term Day fall on a legal holiday as set forth in § 2.1-21, Code of Virginia (1950), as amended, the Term Day will be on the following day. Praecipies must be filed seven days preceding Civil Term Day.
				Patricia M. Norman, Clerk 804/769-4936 804/769-4937 804/769-4938 Fax - 804/769-4991 8:30AM - 4:30PM			
				E-Mail: pnorman@courts.state.va.us			
Lancaster	Circuit Court	Fifteenth Judicial Circuit 8265 Mary Ball Road Lancaster, VA 22503 Mailing Address: P.O. Box 99, Lancaster, VA 22503	<u>Hon. Harry T. Taliaferro III</u>	Hon. Gordon F. Willis* Hon. J. Martin Bass Hon. David H. Beck Hon. Sarah L. Deneke Hon. Joseph J. Ellis Hon. J. Overton Harris Hon. Charles S. Sharp			Terms begin, 4th Friday, Jan., Apr., July, & Oct. All cases set by agreement with Commonwealth's Attorney at preliminary hearing, on Term Day, or by agreement of counsel and the Court. The latter may be done by a telephone call to the Judge's office. Court convenes 9:00 a.m. In civil jury trials, instructions must be submitted to the Court and opposing counsel 5 days prior to trial. Commissioners in Chancery are utilized in general civil causes and divorces.
				Diane H. Mumford, Clerk 804/462-5611 Fax - 804/462-9978 8:30AM - 4:30PM			

Asterisk (*) Denotes Chief Judge.

Underscoring Denotes Judge Presiding in this Court.

For Judge's Home Court, see Virginia Judges 6-1.

Circuit Courts

1-18

CIRCUIT COURT ADDRESS

JUDGE CLERK PHONE # HOURS

TERMS OF COURT AND GENERAL INFORMATION

Lee Circuit Court
Thirtieth Judicial Circuit
P. O. Box 326
Main Street
Jonesville, VA 24263-0326

Hon. Tammy S. McElyea
Hon. John C. Kilgore*
Hon. Chadwick S. Dotson

Beverly R. Anderson, Clerk
276/346-7763
Fax - 276/346-3440
8:00AM - 4:30PM

Terms begin, 1st Monday, March, June, & Dec.; 2nd Monday, Sept.
Grand Juries, 1st day of Term and 1st Friday of each month.
Cases set on Term Day. Civil cases set by praecipe.
Court convenes 9:00 a.m.
Commissioners in Chancery are utilized.
Motion day at discretion of Chief Judge.

E-Mail:
banderson@courts.state.va.us

Loudoun Circuit Court
Twentieth Judicial Circuit
P. O. Box 550
18 E. Market St., 3rd floor
Leesburg, VA 20178

Hon. James H. Chamblin*
Hon. Thomas D. Horne
Hon. Burke F. McCahill
Hon. Jeffrey W. Parker

Gary M. Clemens, Clerk
703/777-0270
Judges: 703/777-0464
Fax - 703/777-0376
Fax - Judges: 703/777-0676
8:00AM - 4:00PM

Terms begin, 2nd Monday, Feb., Apr., June, Aug., & Dec.; Tuesday following 2nd Monday in Oct.
Grand Juries, 2nd Mon. each month except May 18th (moved from May 11th) and October 14th (moved from October 13th due to Columbus Day holiday).
Civil scheduling, Monday mornings, except holidays (by praecipe); criminal cases set as called.
Court convenes 9:00 a.m. (except for Drug Court which convenes at 8:00 a.m.)
Commissioners in Chancery are utilized.
Motion Day, Civil - 1st Friday of each month -- Ore Tenus Hearings, 9:00 a.m., Domestic cases, 10:00 a.m., Civil Law cases, 2:00 p.m.;
Motions Day, Criminal - 4th Friday of each month, 9:00 a.m., No regular Motions Day in November or December.
Praecipe must be filed 7 calendar days in advance of court docket.
Recordation of deeds business hours are 8:00 a.m. - 4:00 p.m.
Misdemeanor appeals, 2nd Fri., each month (except holidays).
Financial transactions are accepted by the Clerk from 8:00 a.m. - 4:00 p.m.
All visitors to Courts Complex are subject to security screening by Sheriff's deputies upon entering the facility.
Cell phones with camera are not permitted in the courtrooms. No cameras are permitted in the Courts Complex.

Louisa Circuit Court
Sixteenth Judicial Circuit
Box 37
100 W. Main Street
Louisa, VA 23093-0037

Hon. Timothy K. Sanner
Hon. Daniel R. Bouton*
Hon. Cheryl V. Higgins
Hon. Edward L. Hogshire

Susan R. Hopkins, Clerk
540/967-5312
Judges: 540/967-5300
Fax - 540/967-2705
8:30AM - 5:00PM

Terms begin, 2nd Monday, Jan., March, July, Sept., & Nov. May term date will be May 7, 2012 due to annual Judicial Conference.
Grand Juries, 1st day of Term.
All cases set on Term Day by praecipe filed 7 days prior.
Court convenes 9:30 a.m.
Commissioners in Chancery are rarely utilized and generally only by agreement of counsel.
Local rules adopted pursuant to § 8.01-4.
Instructions must be submitted 10 days prior to trial.

Asterisk (*) Denotes Chief Judge.
Underscoring Denotes Judge Presiding in this Court.
For Judge's Home Court, see Virginia Judges 6-1.

<u>CIRCUIT</u>	<u>COURT</u>	<u>ADDRESS</u>	<u>JUDGE</u>	<u>CLERK</u>	<u>PHONE #</u>	<u>HOURS</u>	<u>TERMS OF COURT AND GENERAL INFORMATION</u>
Louisa	Circuit Court - Continued						E-Mail: SHopkins@courts.state.va.us
Lunenburg	Circuit Court Tenth Judicial Circuit 11435 Courthouse Road Lunenburg, VA 23952		<u>Hon. Leslie M. Osborn*</u> Hon. Joel C. Cunningham	Gordon F. Erby, Clerk 434/696-2132 Fax - 434/696-3931 8:30AM - 5:00PM			Court convenes 9:30 a.m. Terms begin, 1st Monday, Feb., Apr., June, Aug., Oct., & Dec. If the first day, known as Term Day, of any Term as scheduled above shall fall on a legal holiday, then such Term shall commence and its Term Day be on the following day. All criminal cases are to be preset with the office of the Commonwealth's Attorney before Term Day. Civil cases are set by written request. (Email is preferred.) losborn@courts.state.va.us with copy to pcolgate@courts.state.va.us.
Lynchburg	Circuit Court Twenty-fourth Judicial Circuit P. O. Box 4 900 Court Street Lynchburg, VA 24505		<u>Hon. Mosby Garland Perrow III</u> Hon. John T. Cook* Hon. J. Michael Gamble Hon. James W. Updike Jr. Hon. F. Patrick Yeatts	Eugene C. Wingfield, Clerk 434/455-2620 Fax - 434/847-1864 8:30AM - 4:30PM			Criminal Terms begin, 1st Monday every month. Civil Terms begin, 1st Monday monthly. Grand Juries, 1st day of Term. All cases set on Term Day; Criminal - 9:30 a.m., Civil - 2:00 p.m. Court convenes 9:30 a.m. Commissioners in Chancery are utilized in limited instances. Motion Day, 2nd & 4th Fri., 9:30 a.m. - 5:00 p.m. by appointment. Misdemeanor appeals - 1st two days after opening day of Term.
Madison	Circuit Court Sixteenth Judicial Circuit 1 Main Street P. O. Box 220 Madison, VA 22727		<u>Hon. Daniel R. Bouton*</u> Hon. Cheryl V. Higgins Hon. Edward L. Hogshire Hon. Timothy K. Sanner	Linda M. Parrish, Clerk 540/948-6888 Fax - 540/948-3759 8:30AM - 4:30PM			Terms begin, 1st Monday, Jan., March, May, July, Sept., & Nov. Grand Juries, 1st day of Term. Cases set on Term Day. Motion Day, 2nd Wednesday, 9:30 (Criminal), 1:30 (Civil) Court convenes 9:30 a.m. Commissioners in Chancery are utilized in limited instances.
							E-Mail: lparrish@courts.state.va.us

Asterisk (*) Denotes Chief Judge.

Underscoring Denotes Judge Presiding in this Court.

For Judge's Home Court, see Virginia Judges 6-1.

Circuit Courts

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<u>CIRCUIT</u>	<u>COURT</u>	<u>ADDRESS</u>	<u>JUDGE</u>	<u>CLERK</u>	<u>PHONE #</u>	<u>HOURS</u>	<u>TERMS OF COURT AND GENERAL INFORMATION</u>
	Martinsville Circuit Court Twenty-first Judicial Circuit P. O. Box 1206 55 W. Church Street Martinsville, VA 24114-1206		<u>Hon. G. Carter Greer</u> Hon. David V. Williams* Hon. Martin F. Clark Jr.				Criminal Terms begin, 1st Monday, Nov.; 2nd Monday, Feb.; 1st Mon., May; 4th Monday, July. Grand Juries, 1st day of Term. Civil cases set by Pretrial Scheduling Order. Criminal cases are set on Misdemeanor Appeal Day for Misdemeanor Trial Day; felony cases are set on Term Day, or on Felony Disposition Day #1 or #2, or on Return on Indictments Day. Court convenes 9:00 a.m. Commissioners in Chancery are utilized in divorce proceedings, partition suits, creditors suits, etc.
	P. O. Box 1347 (Judges)		Ashby R. Pritchett, Clerk 276/403-5106 Fax - 276/403-5232 9:00AM - 5:00PM				
			E-Mail: APritchett@courts.state.va.us				
	Mathews Circuit Court Ninth Judicial Circuit P. O. Box 463 10622 Buckley Hall Road Mathews, VA 23109		Hon. R. Bruce Long* Hon. Richard Y. AtLee Jr. Hon. Thomas B. Hoover				Terms begin, 3rd Monday, Jan., March, May, July, Sept., & Nov. Grand Juries, 1st day of Term. All cases set on Term Day. Court convenes 9:00 a.m. Commissioners in Chancery are utilized. Instructions must be submitted 2 days prior to trial. Should a Term Day fall on a legal holiday as set forth in § 2.1-21, Code of Virginia (1950), as amended, the Term Day will be on the following day.
			E. E. Callis III, Clerk 804/725-2550 8:00AM - 4:00PM				
	Mecklenburg Circuit Court Tenth Judicial Circuit 393 Washington Street P. O. Box 530 Boydton, VA 23917-0530 Street Address:1294 Jefferson Street, Boydton, Virginia 23917		<u>Hon. Leslie M. Osborn*</u> Hon. Joel C. Cunningham				Court convenes 9:30 a.m. Terms begin, 3rd Monday, Jan., Feb., March, April, May, June, July, Aug., Sept., Oct., & Nov. 2nd Monday, Dec. Should a Term Day fall on a legal holiday, the Term Day will be on the following day. Grand Juries, 1st day of Term. Commissioners in Chancery are utilized. All criminal cases are to be preset with the office of the Commonwealth's Attorney before Term Day. Civil cases are set by written request (email is preferred). Send request to losborn@courts.state.va.us with copy to pcolgate@courts.state.va.us.
			E. E. Coleman Jr., Clerk 434/738-6191 434/738-6191 Ext. 4222 Fax - 434/738-6861 8:30AM - 5:00PM				
			E-Mail: EColeman@courts.state.va.us				
	Middlesex Circuit Court Ninth Judicial Circuit P O Box 158 Routes 17 & 33 Courthouse Saluda, VA 23149		Hon. R. Bruce Long* Hon. Richard Y. AtLee Jr. Hon. Thomas B. Hoover				Terms begin, 4th Monday, Jan., March, May, July, Sept., Nov. Grand Juries, 1st day of Term, 9:00 a.m. All cases set on Term Day. Court convenes 9:00 a.m. Commissioners in Chancery are utilized. Instructions must be submitted prior to trial. Civil cases set by praecipe. Should a Term Day fall on a legal holiday as set forth in § 2.1-21, Code of Virginia (1950), as amended, the Term Day will be on the following day. Local rules adopted pursuant to § 8.01-4.
			Peggy W. Walton, Clerk 804/758-5317 Fax - 804/758-8637 8:30AM - 4:30PM				

Asterisk (*) Denotes Chief Judge.

Underscoring Denotes Judge Presiding in this Court.

For Judge's Home Court, see Virginia Judges 6-1.

Circuit Courts

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CIRCUIT COURT ADDRESS

JUDGE CLERK PHONE # HOURS

TERMS OF COURT AND GENERAL INFORMATION

Montgomery Circuit Court
Twenty-seventh Judicial Circuit
1 E. Main Street
Suite B-5
Christiansburg, VA 24073

Hon. Robert M. D. Turk*
Hon. Brett L. Geisler
Hon. Colin R. Gibb
Hon. Josiah T. Showalter Jr.

Erica W. Williams, Clerk
540/382-5760
Fax - 540/382-6937
8:30AM - 4:30PM

Terms begin, 2nd Tuesday, Jan., April, July, & Oct.
Grand Juries, 1st day of Term and 4th Tues. of each Term.
Court convenes 9:00 a.m.
Commissioners are utilized in equitable distribution matters; not divorce.
Civil cases set by praecipe received 10 days prior to Term, by agreement of court and counsel.
Criminal and traffic misdemeanor appeals pre-set with Commonwealth's Attorney's secretary for 2nd day of Term.
Civil misdemeanor appeals set with Judge's secretary.
Recordation cut off time 4:00 p.m.

Nelson Circuit Court
Twenty-fourth Judicial Circuit
P. O. Box 10
84 Courthouse Square, 1st Floor
Lovingston, VA 22949-0010

Hon. J. Michael Gamble
Hon. John T. Cook*
Hon. Mosby Garland Perrow III
Hon. James W. Updike Jr.
Hon. F. Patrick Yeatts

Judy Stevens Smythers, Clerk
434/263-7020
Fax - 434/263-7027
8:00AM - 5:00PM

Terms begin, 4th Tuesday, Jan, March, May, Sept , & Nov.
Grand Juries, 1st day of Term.
All cases set on Term Day or directly through Judge at other times.
Court convenes 9:30 a.m.
Commissioners in Chancery are utilized in general chancery causes.
Divorce cases not usually referred.

New Kent Circuit Court
Ninth Judicial Circuit
P. O. Box 98
Courthouse
12001 Courthouse Circle
New Kent, VA 23124-0098

Hon. Thomas B. Hoover
Hon. R. Bruce Long*
Hon. Richard Y. AtLee Jr.

Karen A. Butler, Clerk
804/966-9520
Fax - 804/966-9528
8:30AM - 4:30PM

Court convenes: 9:00 a.m.
Terms begin, 2nd Monday Jan; 3rd Monday Mar., May, July, Sept., & Nov.
Grand Juries, 1st day of Term at 9:00 a.m.
Praecipes must be filed by seven days preceding civil term day.
Civil cases are set for trial by conference call with the Judge.
Instructions must be submitted 2 days prior to trial.
Commissioners in Chancery are rarely used and only at request of attorneys.
Local Rules adopted pursuant to § 8.01-4 for divorce cases.

Newport News Circuit Court
Seventh Judicial Circuit
2500 Washington Avenue
Courthouse Building
Newport News, VA 23607-4307

Hon. H. Vincent Conway Jr.*
Hon. Timothy S. Fisher
Hon. David F. Pugh
Hon. C. Peter Tench

Rex A. Davis, Clerk
757/926-8561
Fax - 757/926-8531
8:00AM - 4:30PM

Criminal term begins, 2nd Monday monthly; Docket call 1:30 p.m.
Felony cases trial dates initially set in District Court, thereafter at docket call 1:30 p.m. 1st day criminal term.
Civil term begins, 2nd Mon., Jan., March, May, July, Sept., & Nov.
Civil docket call 10:00 a.m.
Grand Juries, 1st day of Criminal Term at 9:30 a.m.
Praecipes must be filed by ten days preceding Civil Term Day.
Court convenes 10:00 a.m.
Commissioners in Chancery are not utilized in divorce cases.
If any Monday is a State holiday, docket call will be the following day.
Scheduling orders are not mandatory, but pre-trial conferences are.
Local rules can be found on the Internet at

Asterisk (*) Denotes Chief Judge.

Underscoring Denotes Judge Presiding in this Court.

For Judge's Home Court, see Virginia Judges 6-1.

Circuit Courts

CIRCUIT COURT ADDRESS JUDGE CLERK PHONE # HOURS

TERMS OF COURT AND GENERAL INFORMATION

Newport News Circuit Court - Continued

www.nngov.com/circuit-court
Order to Meet and Confer must be completed and filed with the Court three days prior to each pendente lite hearing. Form Pendente Lite Order must be completed after each pendente lite hearing.

Norfolk Circuit Court
Fourth Judicial Circuit
100 St. Paul's Boulevard
Norfolk, VA 23510

Hon. Junius P. Fulton III*
Hon. Karen J. Burrell
Hon. John R. Doyle III
Hon. Mary Jane Hall
Hon. Jerrauld C. Jones
Hon. Everett A. Martin Jr.
Hon. Charles E. Poston
Hon. Louis Allen Sherman

George E. Schaefer, Clerk
757/664-4580
8:45AM - 4:45PM

E-Mail:
GSchaefer@courts.state.va.us

Terms begin the first day of the month.
Grand Juries, 1st & 3rd Wednesday, monthly.
Motion Day, Friday, 9:00 - 10:30 a.m.
Civil cases set by agreement of counsel and consent of Court;
Scheduling Order mandatory.
Civil court trials start at 9:30 a.m.
Criminal trials start at 9:30 a.m.
Commissioners in Chancery are appointed in partition suits and by agreement of the parties and the Court in contested divorce suits, judgment debtor interrogatories, and other civil and equitable suits.
Local rules adopted pursuant to § 8.01-4.
Uncontested divorce heard Monday, Tuesday, Wednesday and Thursday, set with consent of Court.

Northampton Circuit Court
Second Judicial Circuit
P.O. Box 36
5229 The Hornes
Eastville, VA 23347-0036

Hon. Edward W. Hanson Jr.*
Hon. Glenn R. Croshaw
Hon. W. Revell Lewis III
Hon. Leslie L. Lilley
Hon. Stephen C. Mahan
Hon. William R. O'Brien
Hon. H. Thomas Padrick Jr.
Hon. A. Bonwill Shockley
Hon. Patricia L. West

Traci L. Johnson, Clerk
757/678-0465
Fax - 757/678-5410
9:00AM - 5:00PM

E-Mail:
tljohnson@courts.state.va.us

Terms begin, 2nd Monday, Jan., March, May, July, Sept., & Nov.
Grand Juries, 1st day of Term.
Docket call held on Tuesday preceding the 2nd Monday in Jan., March, May, July, Sept., & Nov. at 9:30 a.m.
Court convenes 9:30 a.m.
Commissioners in Chancery are utilized.

Asterisk (*) Denotes Chief Judge.

Underscoring Denotes Judge Presiding in this Court.

For Judge's Home Court, see Virginia Judges 6-1.

Circuit Courts

1-23

CIRCUIT COURT ADDRESS

JUDGE CLERK PHONE # HOURS

TERMS OF COURT AND GENERAL INFORMATION

Northumberland Circuit Court
Fifteenth Judicial Circuit
P. O. Box 217
39 Judicial Place
Heathsville, VA 22473-0217

Hon. Harry T. Taliaferro III
Hon. Gordon F. Willis*
Hon. J. Martin Bass
Hon. David H. Beck
Hon. Sarah L. Deneke
Hon. Joseph J. Ellis
Hon. J. Overton Harris
Hon. Charles S. Sharp

Linda Booth, Clerk
804/580-3700
Fax - 804/580-2261
8:30AM - 4:45PM

E-Mail:
lbooth@courts.state.va.us

Terms begin, 4th Tuesday, Jan., Apr., July & Oct.
All cases set by agreement with Commonwealth's Attorney at preliminary hearing, on Term Day, or by agreement of counsel and the Court. The latter may be done by a telephone call to the Judge's office.
Court convenes at 9:00 a.m.
In civil jury trials, instructions must be submitted to the Court and opposing counsel 5 days prior to trial.
Commissioners in Chancery are utilized in general chancery causes and divorces.

Nottoway Circuit Court
Eleventh Judicial Circuit
328 West Courthouse Road
Nottoway, VA 23955

Hon. James F. D'Alton Jr.*
Hon. Pamela S. Baskervill
Hon. Paul W. Cella

Jane L. Brown, Clerk
434/645-9043
Fax - 434/645-2201
8:30AM - 4:30PM

E-Mail:
jlbrown@courts.state.va.us

Court convenes 9:00 a.m. unless otherwise notified.
Term Days: 1st Tuesday, Jan., March, May, July, Sept., & Nov., 10:00 a.m.
Criminal Days: 2nd Mon. & 4th Thurs. each month, 9:00 a.m.
Grand Juries, 1st day of Term.
Cases set on Term Day or by agreement of counsel and consent of court.
Commissioners in Chancery are utilized in general chancery causes.

Orange Circuit Court
Sixteenth Judicial Circuit
110 North Madison Road, Suite 300
P.O. Box 230
Orange, VA 22960

Hon. Daniel R. Bouton*
Hon. Cheryl V. Higgins
Hon. Edward L. Hogshire
Hon. Timothy K. Sanner

Teresa T. Carroll, Clerk
540/672-4030
Fax - 540/672-2939
8:30AM - 4:30PM

Terms begin, 4th Monday, Jan., March, May, July, Sept., & Nov.
Grand Juries, 1st day of Term.
Cases set on Term Day.
Motion day, 4th Monday Feb., Apr., June, Aug., Oct., Dec.; on Monday following Term Day Jan., March, May, July, Sept., & Nov.
Court convenes 9:30 a.m.
Commissioners in Chancery are utilized.

Asterisk (*) Denotes Chief Judge.

Underscoring Denotes Judge Presiding in this Court.

For Judge's Home Court, see Virginia Judges 6-1.

Circuit Courts

<u>CIRCUIT</u>	<u>COURT</u>	<u>ADDRESS</u>	<u>JUDGE</u>	<u>CLERK</u>	<u>PHONE #</u>	<u>HOURS</u>	<u>TERMS OF COURT AND GENERAL INFORMATION</u>
Pittsylvania Circuit Court - Continued			HfHaymore@courts.state.va.us				
Portsmouth Circuit Court			<u>Hon. James C. Hawks*</u>				Terms begin, 1st Thursday, each month
Third Judicial Circuit			<u>Hon. James A. Cales Jr.</u>				Criminal docket call, 2:15 p.m.; 1st day of Term.
P. O. Box 1217			<u>Hon. Kenneth R. Melvin</u>				Grand Juries, 1st day of Term.
601 Crawford Street			<u>Hon. Johnny E. Morrison</u>				Civil cases set by agreement of counsel after consultation with the
Portsmouth, VA 23705-1217			<u>Hon. Dean W. Sword Jr.</u>				docket clerk (757-393-5373). Scheduling order required for civil cases.
			Cynthia P. Morrison, Clerk				Motions heard daily between 9:00 a.m. & 10:00 a.m. & every Friday,
			757/393-8671				10:00 a.m.
			8:30AM - 4:00PM				Court convenes 10:00 a.m.
			E-Mail:				Mediation is utilized in civil and domestic relations cases.
			CMorrison@courts.state.va.us				Docket control procedures adopted pursuant to § 8.01-4 and available on the website (www.portsmouthva.gov/circuitcourtclerk).
Powhatan Circuit Court			Hon. James F. D'Alton Jr.*				Court convenes 10:00 a.m., unless otherwise notified.
Eleventh Judicial Circuit			Hon. Pamela S. Baskervill				Term Days: 2nd Tuesday, Feb., April, June, Oct., & Dec., 10:00 a.m.
P. O. Box 37			Hon. Paul W. Cella				Criminal Days: 2nd Fri. & 4th Mon. each month, 9:00 a.m.
3880 Old Buckingham Road			William E. Maxey Jr., Clerk				Grand Juries, 1st day of Term.
Suite C			804/598-5660				All cases set on Term Day or by agreement of counsel and consent of court.
Powhatan, VA 23139			Fax - 804/598-5608				Commissioners in Chancery are utilized in general chancery causes.
			8:30AM - 5:00PM				
			E-Mail:				
			wmaxey@courts.state.va.us				
Prince Edward Circuit Court			<u>Hon. Leslie M. Osborn*</u>				Court convenes 9:30 a.m. or as otherwise set.
Tenth Judicial Circuit			Hon. Joel C. Cunningham				Terms begin, Tuesday after 3rd Monday, Jan., Apr., June, Sept., & Nov.
Courthouse Building			Machelle J. Eppes, Clerk				Grand Juries, 1st day of Term.
P. O. Box 304			434/392-5145				All criminal cases are to be set with the office of the Commonwealth's Attorney.
North Main Street			Judges' Chambers: 434/392-5171				Civil cases are set by written request (email is preferred). Send request to losborn@courts.state.va.us with a copy of pcolgate@courts.state.va.us.
Farmville, VA 23901-0304			Fax - Clerk's Office: 434/392-3913				
			Fax - Judges' Chambers: 434/392-4662				
			8:30AM - 4:30PM				
			E-Mail:				
			meppes@courts.state.va.us				

Asterisk (*) Denotes Chief Judge.

Underscoring Denotes Judge Presiding in this Court.

For Judge's Home Court, see Virginia Judges 6-1.

Circuit Courts

1-26

CIRCUIT COURT ADDRESS

JUDGE CLERK PHONE # HOURS

TERMS OF COURT AND GENERAL INFORMATION

Prince George Circuit Court
Sixth Judicial Circuit
P. O. Box 98
6601 Courts Drive
Prince George, VA 23875-0098

Hon. W. Allan Sharrett*

Bishop Knott Jr., Clerk
804/733-2640
Fax - 804/861-5721
8:30AM - 5:00PM

Terms begin, 3rd Tuesday, Jan., March, May, July, Sept., & Nov.
Grand Juries, 1st day of Term.
All cases set on Term Day.
Civil cases set by calling court administrator 804/733-2623.
Civil court convenes 9:00 a.m.; criminal court convenes 9:00 a.m.
Commissioners in Chancery are utilized in execution of Decrees of
Reference in general chancery causes, except divorce.
Praeipce filed through Wednesday preceding Term Day.
Instructions must be submitted 5 days prior to trial.
Local rules adopted pursuant to § 8.01-4.

Court Administrator:
804-733-2623

Prince William Circuit Court
Thirty-first Judicial Circuit
9311 Lee Avenue
Manassas, VA 20110

Hon. Lon Edward Farris*
Hon. William D. Hamblen
Hon. Craig D. Johnston
Hon. Mary Grace O'Brien
Hon. Richard Bowen Potter

Court convenes 10:00 a.m.
Terms begin, 1st Monday, Feb., April, June, Aug., Oct., & Dec.
Grand Jury meets 1st Monday of each month unless 1st Monday is a
holiday then following Tuesday. 8:45 a.m.
Criminal Term Day at 10:00 a.m. on 1st Tuesday following 1st Monday
of each month.
Civil Term Day at 2:00 p.m. on 1st Tuesday following 1st Monday of
each month of Feb., Apr., June, Aug., Oct. & Dec.
Praeipce filed through Wednesday preceding Civil Term Day. Cases may
be set on term day or by calling chambers at 703/792-6010.
Commissioners in Chancery are utilized in general chancery causes
including divorce and Ore Tenus Hearings upon request.

courts@pwcgov.org

www.pwcgov.org/ccourt

Michele B. McQuigg, Clerk
703/792-6015
Civil: 703/792-6029
Fines/Costs: 703-792-6031
Criminal/Courtroom Support:
703-792-6025
Fax - Criminal Fax: 703-792-5746
Fax - Civil Fax: 703-792-7750
8:30AM - 5:00PM

E-Mail:
mmcquigg@pwcgov.org

Pulaski Circuit Court
Twenty-seventh Judicial Circuit
45 Third Street, NW
Suite 101
Pulaski, VA 24301

Hon. Colin R. Gibb
Hon. Robert M. D. Turk*
Hon. Brett L. Geisler
Hon. Josiah T. Showalter Jr.

Maetta H. Crewe, Clerk
540/980-7825
Fax - 540/980-7835
8:30AM - 4:30PM

Terms begin, 3rd Monday, Feb., Nov., 4th Monday, May; 2nd Monday,
Sept.
Grand Juries, 1st day of Term.
Docket call 1st Thurs. Feb., Nov.; last Thurs. Apr., Aug.
Court convenes 9:30 a.m.
Civil actions are scheduled directly through the judge's office.
Clerk is notified of hearing by letter from counsel.

Asterisk (*) Denotes Chief Judge.
Underscoring Denotes Judge Presiding in this Court.
For Judge's Home Court, see Virginia Judges 6-1.

<u>CIRCUIT</u>	<u>COURT</u>	<u>ADDRESS</u>	<u>JUDGE</u>	<u>CLERK</u>	<u>PHONE #</u>	<u>HOURS</u>	<u>TERMS OF COURT AND GENERAL INFORMATION</u>
Radford Circuit Court	Twenty-seventh Judicial Circuit	619 Second Street, West Radford, VA 24141	<u>Hon. Josiah T. Showalter Jr.</u>	Hon. Robert M. D. Turk*			Terms begin, 2nd Friday, Mar., June, & Sept. and Dec. Grand Juries, 1st day of Term. Cases set on Term Day or by contacting Judge's office by agreement of counsel. Court convenes 9:00 a.m. Commissioners in Chancery are utilized in chancery causes including equitable distribution in divorce cases.
				Ann Howard, Clerk	540/731-3610	Fax - 540/731-3612 8:30AM - 5:00PM (no machine receipts after 4:30 p.m.)	
				E-Mail:	ahoward@radford.va.us		
Rappahannock Circuit Court	Twentieth Judicial Circuit	238 Gay Street P. O. Box 517 Washington, VA 22747-0517	<u>Hon. Jeffrey W. Parker</u>	Hon. James H. Chamblin*			Terms begin, 2nd Monday, Jan., March, May, July, Sept., & Nov. Grand Juries, 1st day of Term. All cases set on Term Day. Court convenes 9:00 a.m. Commissioners in Chancery are utilized in partition and other complicated chancery causes. Civil Trial Scheduling: all counsel must appear to set a trial date. Recordation cutoff time: 4:00 p.m. Faxes not accepted.
				Hon. Thomas D. Horne			
				Hon. Burke F. McCahill			
				Margaret Ralph, Clerk	540/675-5350	Fax - 540/675-5351 8:30AM - 4:30PM	
Richmond City Circuit Court	Thirteenth Judicial Circuit	400 North Ninth Street John Marshall Courts Building Richmond, VA 23219	<u>Hon. Richard D. Taylor Jr.*</u>	<u>Hon. Bradley B. Cavedo</u>			Civil Terms begin, 4th Monday, Jan., April, July, & Oct. Criminal Terms begin, 1st Monday, monthly. Grand Juries, 1st Monday monthly. Docket call on Term Day, 9:00 a.m. (criminal), Commissioners in Chancery are not utilized in uncontested divorces. Court convenes 9:00 a.m.
				<u>Hon. Melvin R. Hughes Jr.</u>			
				<u>Hon. C. N. Jenkins Jr.</u>			
				<u>Hon. Beverly W. Snukals</u>			
				<u>Hon. Margaret P. Spencer</u>			
				Bevill M. Dean, Clerk	804/646-6505	Fax - 804/646-6562 Fax - Law: 804/646-7274 Fax - Criminal: 804/646-6562 8:45AM - 4:45PM	

Asterisk (*) Denotes Chief Judge.

Underscoring Denotes Judge Presiding in this Court.

For Judge's Home Court, see Virginia Judges 6-1.

Circuit Courts

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CIRCUIT COURT ADDRESS

JUDGE CLERK PHONE # HOURS

TERMS OF COURT AND GENERAL INFORMATION

Richmond County Circuit Court
Fifteenth Judicial Circuit
P. O. Box 1000
101 Court Circle
Warsaw, VA 22572-0956

Hon. Harry T. Taliaferro III
Hon. Gordon F. Willis*
Hon. J. Martin Bass
Hon. David H. Beck
Hon. Sarah L. Deneke
Hon. Joseph J. Ellis
Hon. J. Overton Harris
Hon. Charles S. Sharp

Rosa S. Forrester, Clerk
804/333-3781
Fax - 804/333-5396
9:00AM - 5:00PM

E-Mail:
rforrester@courts.state.va.us

Terms begin on the 4th Monday of January, April, July and October.
All cases set by agreement with Commonwealth's Attorney at preliminary hearing, on Term Day, or by agreement of counsel and the Court. The latter may be done by a telephone call to the Judge's office @ 804-333-5568.
Court convenes 9:00 a.m.
In civil jury trials, instructions must be submitted to the Court and opposing counsel 5 days prior to trial.
Commissioners in Chancery are utilized in general chancery causes and divorces.

Roanoke City Circuit Court
Twenty-third Judicial Circuit
P. O. Box 2610
315 West Church Avenue
Roanoke, VA 24010-2610
E-mail Address:
Brenda.Hamilton@roanokeva.gov

Hon. William D. Broadhurst*
Hon. Jonathan M. Apgar
Hon. Charles N. Dorsey
Hon. Clifford R. Weckstein
Hon. Robert P. Doherty Jr.
Hon. James R. Swanson

Brenda S. Hamilton, Clerk
540/853-6702
Judge Apgar's Office:
540/853-2436
Judge Broadhurst's Office:
540/853-2051
Judge Dorsey's Office:
540/853-2437
Judge Weckstein's Office:
540/853-2435
Judge Doherty's Office:
540/387-6293
Judge Swanson's Office:
540/387-6270
Fax - 540/853-1024
8:15AM - 4:45PM
Hours for Judges: 8:00 AM - 5:00 PM

E-Mail:
circclerk@ci.roanoke.va.us

Civil term begins Tuesday after 1st Monday, monthly.
Criminal term begins, 1st, Monday, monthly.
Grand Juries, 1st Monday, monthly.
Civil cases set by praecipe received by clerk 7 days preceding civil docket call, 1st Tuesday after 1st Monday, and by agreement of counsel, by docket judge and secretary.
Court convenes 8:30 a.m.
Commissioners in Chancery are utilized on petition of counsel or by order of court.

Asterisk (*) Denotes Chief Judge.

Underscoring Denotes Judge Presiding in this Court.

For Judge's Home Court, see Virginia Judges 6-1.

Circuit Courts

<u>CIRCUIT</u>	<u>COURT</u>	<u>ADDRESS</u>	<u>JUDGE</u>	<u>CLERK</u>	<u>PHONE #</u>	<u>HOURS</u>	<u>TERMS OF COURT AND GENERAL INFORMATION</u>
Russell Circuit Court Twenty-ninth Judicial Circuit P. O. Box 435 53 East Main Street Lebanon, VA 24266			<u>Hon. Michael Lee Moore</u> Hon. Henry A. Vanover* Hon. Teresa M. Chafin Hon. Patrick R. Johnson				Terms begin, 2nd Monday, Feb., May (see note), Aug., & Nov. **May term date will be Monday, May 2, 2011, due to the 2011 Mandatory Judicial Conference for Circuit Court judges.** Grand Juries, 1st day of Term. All cases set on Term Day. Court convenes 9:00 a.m.
				Ann Sword McReynolds, Clerk 276/889-8023 Fax - 276/889-8003 8:30AM - 4:30PM			
Salem Circuit Court Twenty-third Judicial Circuit 2 East Calhoun Street Salem, VA 24153			<u>Hon. Robert P. Doherty Jr.</u> Hon. William D. Broadhurst* Hon. Jonathan M. Apgar Hon. Charles N. Dorsey Hon. James R. Swanson Hon. Clifford R. Weckstein				Terms begin, 3rd Friday, Feb., May, July, Sept.; 2nd Fri., Dec. Grand Juries, 1st day of Term. Civil cases set by praecipe received by clerk 7 days preceding docket call. Criminal cases set on Term day. Court convenes 8:30 a.m. Commissioners in Chancery are utilized on petition of counsel. Local rules adopted pursuant to § 8.01-4.
				Chance Crawford, Clerk 540/375-3067 Fax - 540/375-4039 8:30AM - 4:30PM			
				E-Mail: CCrawford@courts.state.va.us			
Scott Circuit Court Thirtieth Judicial Circuit 202 West Jackson Street, Suite 102 Gate City, VA 24251			<u>Hon. John C. Kilgore*</u> Hon. Chadwick S. Dotson Hon. Tammy S. McElyea				Terms begin, 1st Monday, Feb., May, Aug., Nov. Grand Juries, 1st day of Term. Criminal cases set on Term Day, cases set by agreement of counsel and consent of court between docket calls. Civil cases set by praecipe filed with court. Court convenes 9:00 a.m.
				Mark A. (Bo) Taylor, Clerk 276/386-3801 Fax - 276/386-2430 8:30AM - 5:00PM			
Shenandoah Circuit Court Twenty-sixth Judicial Circuit P. O. Box 406 112 South Main Street Woodstock, VA 22664			<u>Hon. Dennis Lee Hupp</u> Hon. James V. Lane* Hon. John E. Wetsel Jr. Hon. Thomas J. Wilson IV				Terms begin, Wednesday after 2nd Monday, Jan., Apr., July, & Oct. Motions Day, Second Thurs. of the month, 8:30 a.m. Grand Juries, 1st day of Term. Misdemeanor appeals days, Wed. after 1st Mon., Feb., Apr., June, Aug., Oct., & Dec. Praecipe must be filed 7 days preceding Motion Day. Court convenes 9:00 a.m. Commissioners in Chancery are utilized. Local Rules adopted pursuant to § 8.01-4. Instructions must be submitted prior to trial.
				Denise F. Estep, Clerk 540/459-6150 Fax - 540/459-6155 9:00AM - 5:00PM			

Asterisk (*) Denotes Chief Judge.

Underscoring Denotes Judge Presiding in this Court.

For Judge's Home Court, see Virginia Judges 6-1.

Circuit Courts

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<u>CIRCUIT</u>	<u>COURT</u>	<u>ADDRESS</u>	<u>JUDGE</u>	<u>CLERK</u>	<u>PHONE #</u>	<u>HOURS</u>	<u>TERMS OF COURT AND GENERAL INFORMATION</u>
Smyth Circuit Court Twenty-eighth Judicial Circuit 109 West Main Street, Room 144 Marion, VA 24354			<u>Hon. Isaac St. C. Freeman</u> Hon. C. Randall Lowe*				Terms begin, 4th Tuesday, March, June, Sept., and 2nd Tuesday in Dec. Grand Juries, 1st day of Term. All cases set on Term Day. Court convenes 9:00 a.m. Commissioners in Chancery only used to review accountings of Special Commissioners.
				John H. Graham, Clerk 276/782-4044 Fax - 276/782-4045 9:00AM - 5:00PM			
Southampton Circuit Court Fifth Judicial Circuit P. O. Box 190 22350 Main Street Courtland, VA 23837			Hon. Rodham T. Delk Jr.* Hon. Carl Edward Eason Jr. Hon. William R Savage III				Terms begin, 3rd Monday, Jan., March, May, July, Sept., & Nov. Motion Day, 1st Tuesday, 9:30 a.m. Grand Juries, 1st day of Term. Civil cases set by praecipe. Court convenes 9:30 a.m. Commissioners in Chancery are utilized for divorce annulments and depositions. Instructions must be submitted 7 days prior to trial. Local rules adopted pursuant to § 8.01-4.
				Richard L. Francis, Clerk 757/653-2200 8:30AM - 5:00PM E-Mail: rfrancis@courts.state.va.us			
Spotsylvania Circuit Court Fifteenth Judicial Circuit P. O. Box 96 9107 Judicial Center Lane Spotsylvania, VA 22553-0096 Judge Beck: 9107 Judicial Center Lane, 2nd Floor, Post Office Box 1179, Spotsylvania, VA 22553-1179 Judge Ellis: 9107 Judicial Center Lane, 2nd Floor, Post Office Box 2627, Spotsylvania, VA 22553-2627 Inclement Weather/Emergency Closing Number: 540/507-7498, Enter mailbox 3960#			<u>Hon. David H. Beck</u> Hon. Gordon F. Willis* Hon. J. Martin Bass Hon. Sarah L. Deneke Hon. Joseph J. Ellis Hon. J. Overton Harris Hon. Charles S. Sharp Hon. Harry T. Taliaferro III				Court convenes 9:00 a.m. Criminal Term/Grand Jury, 3rd Monday of each month, Courtroom #1. Misdemeanor appeals are heard on the 3rd Friday of each month; 4th Friday, if 3rd Friday is a holiday, Courtroom #2 Probation violation trials are heard on the 4th Tuesday of each month, Courtroom #1. Civil Term, 3rd Monday of Jan., Apr., July and Oct., at 9:00 a.m., in Courtroom #3. Appearance required at Term. Mature cases set by praecipe. Praecipe must be filed seven (7) days prior to Term. Mature cases are also set by faxing available dates for trial to the Clerk's office and Judge Beck's chambers. Counsel must appear for pre-trial conference pursuant to Rules 4:13 and 1:19, on all requests of trials of two days or more. Civil appeals from Juvenile and Domestic Relations District Court are called to be set at 9:00 a.m. for trial on 2nd Thursday of each month, Courtroom #1. Counsel and parties must appear. Divorce cases can be submitted on depositions. Requests for ore tenus trials in divorce cases are heard on motion and notice on the 2nd Thursday of each month, Courtroom #1, at 1:30 p.m. Counsel and parties must appear. Referral to Alternative Dispute Resolution may be required. Pendente lite motions are heard the 2nd Thursday of each month, Courtroom #1 at 9:00 a.m. Pendente lite motions are limited to 30 minutes. Motions exceeding 30 minutes must be scheduled through Judge Beck's chambers 540-507-7623. Courtesy copies of such motions are to be sent to chambers. Referral to parent education seminars required in all contested custody, visitation or support cases pursuant to § 20-103.
				Christalyn M. Jett, Clerk 540/507-7600 Judge Beck: 540/507-7623 Judge Ellis: 540/507-7624 Fax - 540/582-2169 Fax - Judge Beck: 540/582-7973 Fax - Judge Ellis: 540/507-4056 8:00AM - 4:30PM			

Asterisk (*) Denotes Chief Judge.

Underscoring Denotes Judge Presiding in this Court.

For Judge's Home Court, see Virginia Judges 6-1.

Circuit Courts

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CIRCUIT COURT ADDRESS JUDGE CLERK PHONE # HOURS

Spotsylvania Circuit Court - Continued

Stafford Circuit Court
Fifteenth Judicial Circuit
P. O. Box 69
1300 Courthouse Road
Stafford, VA 22555
Judge Bass (Courtroom One)
Phone: 540/658-4840, option 1
Fax: 540/658-4625
Judge Sharp (Courtroom Two)
Phone: 540/658-4840, option 2
Fax: 540/658-4625
Judge Deneke (Courtroom
Three) Phone: 540/658-4840,
option 3 Fax:
540/658-4625
Combined Chambers Address:
P.O. Box 895, Stafford, VA
22555-0895
No financial payments are
taken after 4:30 p.m.

Hon. J. Martin Bass
Hon. Sarah L. Deneke
Hon. Charles S. Sharp
Hon. Gordon F. Willis*
Hon. David H. Beck
Hon. Joseph J. Ellis
Hon. J. Overton Harris
Hon. Harry T. Taliaferro III

Barbara G. Decatur, Clerk
540/658-8750
Fax - 540/658-4653
8:00AM - 4:30PM
Open to the public: 8:00AM - 4:00PM

E-Mail:
BDecatur@courts.state.va.us

TERMS OF COURT AND GENERAL INFORMATION

Commissioners in chancery are utilized in accordance with § 8.01-607 and Rule 3:23, in appropriate cases.
Judicial Settlement Conferences are utilized in civil cases and divorces.
Motion days, in Courtroom #1. 1st and 3rd Monday of each month.
Motions set at 9:00 a.m. and a limited number are set at 2:00 p.m.
Original motions should be filed with Clerk seven days in advance of hearing; courtesy copies of notice and motion should be sent to chambers. Motions exceeding 30 minutes must be scheduled through Judge Beck's chambers 540-507-7623. Time estimates should be shown on all notices. Alternative motion dates may be obtained through Judge Beck's chambers. All motions in limine are set by chambers.
Motions for cases scheduled to be tried before Judge Ellis should be coordinated through Judge Ellis' chambers, 540-570-7624.
If any term/motion day is a holiday, pursuant to § 2.2-3300, term/motion day will held the following day.

Court convenes at 9:00 a.m; jury trials convene at 10:00 a.m.
Criminal Term/Grand Jury, First Monday of each month at 9:00 a.m.
Civil Term, First Monday of Jan., April, July and Oct. at 11:00 a.m.
Mature cases set by praecipe only. Appearance required for Term Day.
Motion Days, 1st and 3rd Mondays, Criminal motions at 9:00 a.m., civil motions at 11:00 a.m. Originals of Motions should be filed with the Clerk seven days in advance; advance courtesy copies of motions should be faxed to chambers. If necessary, alternative motion dates may be obtained through chambers. Motions over 20 minutes must be scheduled through chambers.
Criminal cases: Mondays & Tuesdays
Civil cases: Mondays & Fridays
If any Monday is a State holiday, pursuant to § 2.2-3300, Term/Motions will be held the following day.
Commissioners in Chancery utilized in accordance with § 8.01-607 et seq. and Rule 3.23.
Depositions are routinely accepted in uncontested divorce cases. Ore tenus hearings may be set by praecipe on Civil Term Day. Appearance required.
Judicial Settlement Conferences are utilized in civil cases & divorces.

Asterisk (*) Denotes Chief Judge.

Underscoring Denotes Judge Presiding in this Court.

For Judge's Home Court, see Virginia Judges 6-1.

Circuit Courts

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<u>CIRCUIT</u>	<u>COURT</u>	<u>ADDRESS</u>	<u>JUDGE</u>	<u>CLERK</u>	<u>PHONE #</u>	<u>HOURS</u>	<u>TERMS OF COURT AND GENERAL INFORMATION</u>
	Staunton Circuit Court Twenty-fifth Judicial Circuit 113 East Beverley Street 2nd Floor Staunton, VA 24401		<u>Hon. Humes J. Franklin Jr.*</u> Hon. Michael S. Irvine Hon. Victor V. Ludwig Hon. Malfourd W. Trumbo				Terms begin, 3rd Monday, Jan., April, July, & Oct. Motion Day, 2nd Tuesday, monthly, 9:00 a.m. Grand Juries, 1st day of Term. Civil cases set by praecipe submitted not more than 28, or less than 7 days preceding Motion Day. Cases set by agreement of counsel and consent of court between Motion Days. Commissioners in Chancery are utilized in some matters.
	Clerk's Office - Third Floor		Thomas E. Roberts, Clerk 540/332-3874 Judges' Chambers: 540/332-3870 Fax - 540/332-3970 Fax - Judges' Chambers Fax: 540/332-3873 8:30AM - 5:00PM				
	Suffolk Circuit Court Fifth Judicial Circuit P. O. Box 1604 Mills E. Godwin, Jr. Courts Bldg. 150 North Main Street Suffolk, VA 23439-1604		<u>Hon. Carl Edward Eason Jr.</u> Hon. Rodham T. Delk Jr.* Hon. William R Savage III				Terms begin, 4th Monday, Jan., March, May, July, Sept. & Nov. Motion Day, Tuesday, 9:00 a.m. Grand Juries, 1st day of Term and 4th Wed in Feb., April, June, Aug., & Oct.; 2nd Wed. in Dec. Civil cases set by civil court administrator. Court convenes 9:30 a.m. Commissions in Chancery are utilized in divorce, annulments, and depositions. Instructions must be submitted prior to trial. Local rules adopted pursuant to § 8.01-4.
			W. R. Carter Jr., Clerk 757/514-7800 Fax - 757/514-7103 8:30AM - 5:00PM Registers close at 4:30 p.m. No monetary transactions handled after 4:30 p.m. Passport & Marriage License Applications accepted 8:30AM - 4:00PM.				
			E-Mail: WRCarter@courts.state.va.us				
	Surry Circuit Court Sixth Judicial Circuit 28 Colonial Trail, East Surry, VA 23883		<u>Hon. W. Allan Sharrett*</u> Gail P. Clayton, Clerk 757/294-3161 Fax - 757/294-0471 9:00AM - 5:00PM				Terms begin, 4th Tuesday, Jan., March, May, July, Sept., & Nov. Grand Juries, 1st day of Term. Cases set on Term Day. Civil cases set by praecipe submitted through Wednesday preceding docket call. Court convenes 9:00 a.m. Commissioners in Chancery are utilized to take evidence in partition suits; injunctions; interrogatories. Instructions must be submitted 7 days prior to trial. Local rules adopted pursuant to § 8.01-4.
			E-Mail: gclayton@courts.state.va.us				

Asterisk (*) Denotes Chief Judge.

Underscoring Denotes Judge Presiding in this Court.

For Judge's Home Court, see Virginia Judges 6-1.

Circuit Courts

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CIRCUIT COURT ADDRESS

Sussex Circuit Court
Sixth Judicial Circuit
P. O. Box 1337
15088 Courthouse Road
Route 735
Sussex, VA 23884

JUDGE CLERK PHONE # HOURS

Hon. W. Allan Sharrett*

Gary M. Williams, Clerk
434/246-1012
434/246-5511 Ext. 1012
Fax - 434/246-2203
9:00AM - 5:00PM

TERMS OF COURT AND GENERAL INFORMATION

Terms begin, 2nd Tuesday, Jan., Mar., July, Sept., & Nov.
The May term is usually scheduled to begin at an alternate date, due to a mandated judicial conference the 2nd week in May.
Civil cases set by praecipe submitted through Wednesday preceding docket call. An attorney must appear at docket call, unless arrangements have been made through the court administrator, Ms. Sallie Neblett at 804-733-2623.
Grand Juries, 1st day of Term.
All Cases set on Term Day.
Court convenes 9:00 a.m. (except first day of term which is 10:00 a.m.)
Commissioners are utilized in partition matters, interrogatories and drawing of juries.
Instructions must be submitted 5 days prior to trial.
Local Rules adopted pursuant to § 8.01-4.

Tazewell Circuit Court
Twenty-ninth Judicial Circuit
101 East Main Street, Suite 202
Tazewell, VA 24651

Hon. Teresa M. Chafin
Hon. Henry A. Vanover*
Hon. Patrick R. Johnson
Hon. Michael Lee Moore

James E. Blevins, Clerk
276/988-1222
Fax - 276/988-7501
8:00AM - 4:30PM

E-Mail:
bblevins@courts.state.va.us

Terms begin, 2nd Tuesday, Jan., Mar., May, July, Sept., & Nov.
Grand Juries, 1st day of Term.
Court convenes 9:00 a.m.
Commissioners in Chancery utilized in land title cases only.
Misdemeanor appeal day begins the day following Term Day.

Virginia Beach Circuit Court
Second Judicial Circuit
2425 Nimmo Parkway
Building 10, 4th Floor
Virginia Beach, VA 23456-9017

Hon. Edward W. Hanson Jr.*
Hon. Glenn R. Croshaw
Hon. W. Revell Lewis III
Hon. Leslie L. Lilley
Hon. Stephen C. Mahan
Hon. William R. O'Brien
Hon. H. Thomas Padrick Jr.
Hon. A. Bonwill Shockley
Hon. Patricia L. West

Tina E. Sinnen, Clerk
757/385-4181
757/385-4182 - Assumed Business Names
757/385-4186, 757/385-4188 - Civil Division
757/385-4187 - Criminal Division
757/385-4819- Financing

Court convenes: 9:30 a.m.
Arraignments: Mon. - Fri., 9:30 a.m.
Term Begins: 1st Mon. of each month. If Term Day is a holiday, then it will be the next day.
Grand Juries: 1st & 3rd Mon., each month. If it is a holiday, then it will be the next day.
Criminal Term Day: Cases set with Commonwealth Attorney with defense counsel.
Civil Term Day: Cases are set through docket call or by agreement outside of docket all. Trial date for civil appeal cases from the J&DR District Court set by Clerk's Office. Divorce cases heard by Commissioners and Court.
Divorce and civil case procedure manuals available online at www.vbgov.com/courts.
Motions Day: Fri., 9:30 a.m. Daily duty judge docket.
Commissioners in chancery are utilized for certain matters.

Asterisk (*) Denotes Chief Judge.
Underscoring Denotes Judge Presiding in this Court.
For Judge's Home Court, see Virginia Judges 6-1.

CIRCUIT COURT ADDRESS JUDGE CLERK PHONE # HOURS

TERMS OF COURT AND GENERAL INFORMATION

Virginia Beach Circuit Court - Continu Statements/Liens
757/385-8822, 757/385-4182 -
Hunting & Fishing Lic
757/385-4819 - Judgment Records
757/385-8821 - Land Records
757/385-8827 - Marriage License
Recorded Info Line
757/385-8822, 757/385-8926 -
Marriage License Div
757/385-4819- Military Discharge
(DD-214)
757/385-8831 - Probate/Wills
Division
757/385-8818 - Uniform Commercial
Code (UCC)
8:30AM - 4:00PM

E-Mail:
TSinnen@courts.state.va.us

Warren Circuit Court
Twenty-sixth Judicial Circuit
1 East Main Street
Front Royal, VA 22630

Hon. Dennis Lee Hupp
Hon. James V. Lane*
Hon. John E. Wetsel Jr.
Hon. Thomas J. Wilson IV

Jennifer R. Sims, Clerk
540/635-2435
Fax - 540/636-3274
9:00AM - 5:00PM

E-Mail:
jsims@courts.state.va.us

Terms begin, 1st Monday, Jan., Apr., July, & Oct.
Civil Motion Day, 3rd Mondays.
Misdemeanor appeals days, 2nd Friday of each month.
Grand Juries, 1st day of Term and other days as needed.
Praecepte must be filed 7 days preceding Motion Day.
Court convenes 9:00 a.m.
Commissioners in Chancery are utilized only in certain cases.
Pretrial conference required in most civil cases.
Local Rules adopted pursuant to § 8.01-4.

Washington Circuit Court
Twenty-eighth Judicial Circuit
Courthouse
189 East Main Street
Abingdon, VA 24210

Hon. C. Randall Lowe*
Hon. Isaac St. C. Freeman

Tricia S. Moore, Clerk
276/676-6224
276/676-6226
Fax - 276/676-6218
8:00AM - 5:00PM

Terms begin, 4th Tuesday, Jan., Apr., July, & Oct.
Grand Juries, 1st day of Term.
All cases set on Term Day.
Court convenes 9:00 a.m.
Commissioners in Chancery are utilized in suits involving real estate.

Asterisk (*) Denotes Chief Judge.

Underscoring Denotes Judge Presiding in this Court.

For Judge's Home Court, see Virginia Judges 6-1.

Circuit Courts

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<u>CIRCUIT</u>	<u>COURT</u>	<u>ADDRESS</u>	<u>JUDGE</u>	<u>CLERK</u>	<u>PHONE #</u>	<u>HOURS</u>	<u>TERMS OF COURT AND GENERAL INFORMATION</u>
Waynesboro Circuit Court Twenty-fifth Judicial Circuit 250 South Wayne Avenue, Suite 202 P.O. Box 910 Waynesboro, VA 22980 Mailing address: P.O. Box 910, Waynesboror, VA 22980-0910			<u>Hon. Humes J. Franklin Jr.*</u> Hon. Michael S. Irvine Hon. Victor V. Ludwig Hon. Malfourd W. Trumbo	Nicole A. Briggs, Clerk 540/942-6616 Fax - 540/942-6774 8:30AM - 5:00PM			Terms begin, 2nd Monday, Jan., March, May, Sept., & Nov. Motion Day, 1st Wednesday each month, 9:00 a.m. Grand Juries, 1st day of Term and 2nd Monday in July. Criminal cases set on Term Day. Civil cases set by praecipe submitted by noon 7 days prior to Motion Day. Misdemeanor cases heard on 3rd Wednesday in each Term and in July. Court convenes 9:30 a.m. Commissioners in Chancery are utilized in general civil causes; usually not divorce.
Westmoreland Circuit Court Fifteenth Judicial Circuit P. O. Box 307 Courthouse Montross, VA 22520-0307			<u>Hon. Harry T. Taliaferro III</u> Hon. Gordon F. Willis* Hon. J. Martin Bass Hon. David H. Beck Hon. Sarah L. Deneke Hon. Joseph J. Ellis Hon. J. Overton Harris Hon. Charles S. Sharp	Gwynne J. Chatham, Clerk 804/493-0108 Fax - 804/493-0393 9:00AM - 5:00PM			Court convenes at 9:00 a.m. on Term Days and civil days. Criminal court convenes at 10:00 a.m. Terms begin, 4th Thursday, Jan., Apr., July, & Oct. All cases set by agreement with Commonwealth's Attorney at preliminary hearing, on Term Day, or by agreement of counsel and the Court. The latter may be done by a telephone call to the Judge's office. Court convenes 9:00 a.m. In civil jury trials, instructions must be submitted to the Court and opposing counsel 5 days prior to trial. Commissioners in Chancery are utilized in general chancery causes and divorces.
Williamsburg/James City County Circuit Court Ninth Judicial Circuit 5201 Monticello Avenue Suite Six Williamsburg, VA 23188-8218 Judge's address: 5201 Monticello Avenue, Suite One, Williamsburg, VA 23188-8218			Hon. R. Bruce Long* Hon. Richard Y. AtLee Jr. Hon. Thomas B. Hoover	Betsy B. Woolridge, Clerk 757/564-2242 Judge's Chambers: 757/564-2300 Fax - 757/564-2329 Fax - Judge's Chambers: 757-564-2310 8:30AM - 4:30PM Recordation cut off time: 4:00PM			Terms begin, 3rd Wednesday, Jan., March, May, July, Sept., & Nov. Grand Juries, 1st day of Term. All cases set on Term Day or by pre-trial order, no appearance required. Grand Juries at 9:00 a.m. Criminal docket calls at 9:00 a.m. Civil docket calls at 11:00 a.m. Commissioners in Chancery are utilized generally in chancery cases. Instructions must be submitted prior to trial. Local rules adopted pursuant to § 8.01-4. Should term day fall on a legal holiday as set forth in § 2.2-3300, Code of Virginia (1950), as amended, the term day will be rescheduled.

Asterisk (*) Denotes Chief Judge.

Underscoring Denotes Judge Presiding in this Court.

For Judge's Home Court, see Virginia Judges 6-1.

Circuit Courts

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<u>CIRCUIT</u>	<u>COURT</u>	<u>ADDRESS</u>	<u>JUDGE</u>	<u>CLERK</u>	<u>PHONE #</u>	<u>HOURS</u>	<u>TERMS OF COURT AND GENERAL INFORMATION</u>
Winchester Circuit Court Twenty-sixth Judicial Circuit The Judicial Center 5 North Kent Street Winchester, VA 22601			<u>Hon. John E. Wetsel Jr.</u> Hon. James V. Lane* Hon. Dennis Lee Hupp Hon. Thomas J. Wilson IV				Terms begin, the 3rd Monday, Jan., Apr., July & Oct. Civil Motions are set by the Court. Hon. John E. Wetsel, Jr. and Hon. John R. Prosser hear the Civil Docket in Winchester. Judge Wetsel's civil motions day is usually the 4th Thursday of each month beginning at 9:00 a.m. Judge Prosser's civil motions day is usually the 4th Friday of each month beginning at 1:00 p.m. Judge Prosser hears all even numbered civil cases. Judge Wetsel hears all odd numbered cases. Misdemeanor appeals days, 4th Tues., each month or as set by the Court. You are advised to check the Court calendar as occasionally this day is changed by court order. Check our website for any updates or changes to the Court calendar. Grand Jury meets on the 3rd Tuesday of each month. Praecepte must be filed not less than 7 days preceding Motion Day. Court convenes 9:00 a.m. Local Rules adopted pursuant to § 8.01-4. Please check our website for court calendar and updates or changes to the calendar. Website: www.winfredclerk.com
			Terry H. Whittle, Clerk 540/667-5770 Fax - 540/667-6638 9:00AM - 5:00PM				
			E-Mail: twhittle@courts.state.va.us				
Wise/Norton Circuit Court Thirtieth Judicial Circuit P. O. Box 1248 206 East Main Street Wise, VA 24293-1248			<u>Hon. Tammy S. McElvea</u> Hon. John C. Kilgore* Hon. Chadwick S. Dotson				Terms begin, 1st Tues. after 3rd Mon. in Jan.; 3rd Monday, Apr., July, Oct. Grand Juries, 1st day of Term, recalled once during the term. Civil cases set by praecipe; criminal cases set in conference two weeks prior to beginning of Term. Court convenes 9:00 a.m. Commissioners in Chancery are utilized in general chancery causes, except divorce. Local rules adopted pursuant to § 8.01-4.
			J. Jack Kennedy Jr., Clerk 276/328-6111 Fax - 276/328-0039 8:30AM - 5:00PM				
			E-Mail: jack@jackkennedy.net				
homepage: www.courtbar.org							
Wythe Circuit Court Twenty-seventh Judicial Circuit Circuit Court Building 225 S. Fourth Street Room 105 Wytheville, VA 24382			<u>Hon. Josiah T. Showalter Jr.</u> Hon. Robert M. D. Turk* Hon. Brett L. Geisler Hon. Colin R. Gibb				Terms begin 3rd Monday, Jan., April, July & Oct. Motion Day 1st Tuesday, monthly, 9:30 a.m. - 12:00 noon. Grand Juries 1st day of Term. All cases set on Docket Day, 1st Tuesday, Jan., April, July, Oct. Court convenes 9:30 a.m. Commissioners in Chancery are utilized in some divorce matters. Misdemeanor appeals day, 4th Wed. at 9:00 a.m. of each month.
			Hayden H. Horney, Clerk 276/223-6050 Fax - 276/223-6057 8:30AM - 5:00PM				
			E-Mail: HHorney@courts.state.va.us				

Asterisk (*) Denotes Chief Judge.

Underscoring Denotes Judge Presiding in this Court.

For Judge's Home Court, see Virginia Judges 6-1.

Circuit Courts

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CIRCUIT COURT ADDRESS JUDGE CLERK PHONE # HOURS

York County/Poquoson Circuit Court
Ninth Judicial Circuit
P. O. Box 371
300 Ballard Street
Yorktown, VA 23690-0371

Hon. R. Bruce Long*
Hon. Richard Y. AtLee Jr.
Hon. Thomas B. Hoover

Lynn S. Mendibur, Clerk
757/890-3350
Fax - 757/890-3364
8:15AM - 4:45PM

TERMS OF COURT AND GENERAL INFORMATION

Terms begin, 3rd Tuesday, Jan., March, July, Sept., & Nov. Term day
for May 2012 will be May 22, 2012 due to the Judicial Conference of
Virginia.

Grand Juries, 1st day of Term.

Grand Juries will meet at 9:00 a.m.

Criminal trials set on Term Day.

Civil trials set by telephone conference with Judicial Assistant

757/890-3367 after praecipe is filed.

Equitable distribution cases heard ore tenus.

Criminal docket calls will be held at 9:00 a.m.

Commissioners in Chancery are not utilized.

Should a term day fall on a legal holiday as set forth in § 2.1-21,
Code of Virginia (1950), as amended, the term day will be on the
following Tuesday.

Asterisk (*) Denotes Chief Judge.

Underscoring Denotes Judge Presiding in this Court.

For Judge's Home Court, see Virginia Judges 6-1.

Circuit Courts

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