

Using This Form

1. Copies
 - a. Original – to trial court.
 - b. First copy – to Court of Appeals.
 - c. Subsequent copies – to all opposing counsel.
2. Prepared by party who wishes to appeal to the Court of Appeals.
3. Attachments – none.
4. Preparation details –
 - a. This form complies with the requirements of Rule 5A:6 of the Rules of the Supreme Court of Virginia.
 - b. The box in Data Element number 8 should be checked in a case involving termination of parental rights to ensure preferential docketing of the case.

NOTICE OF APPEAL FROM TRIAL COURT

Pursuant to Rule 5A:6, Rules of the Supreme Court of Virginia

VIRGINIA: IN THE CIRCUIT COURT OF **1**
COUNTY/CITY

..... **2** v.

..... **3** , **4**
NAME(S) OF PARTY(IES) PLAINTIFF, RESPONDENT OR OTHER DESIGNATION IN TRIAL COURT

hereby appeals to the Court of Appeals of Virginia from the **5**
FINAL JUDGMENT / APPEALABLE ORDER OR DECREE

of this court entered on **6** in case no(s) **7**
DATE

Please check if:

8 [] this is a termination of parental rights case (Va. Code §16.1-283, §16.1-277.01, §16.1-277.02 or §16.1-278.3).

9 [] a transcript will be filed. [] a statement of facts, testimony, and other incidents of the case will be filed.

CERTIFICATE

The undersigned certifies as follows:

(1) The name(s) and address(es) of appellant(s) are: **10**
.....
.....

11 [] Appellant(s), is (are) not represented by counsel. His/her telephone number(s) is (are):
.....

(2) The name(s), address(es) and telephone number(s) of counsel for appellant(s) is (are):
..... **12**

(3) The name(s) and address(es) of appellee(s) is (are): **13**

14 [] Appellee(s), is (are) not represented by counsel. His/her telephone number(s) is (are):
.....

(4) The name(s), address(es) and telephone number(s) of counsel for appellee(s) is (are):
..... **15**

(5) The name(s), address(es) and telephone number(s) of the guardian *ad litem* for the child(ren) is (are):
..... **16**

17 (6) [] Counsel for appellant, or appellant if not represented by counsel, has ordered from the court reporter who reported the case the transcript for filing as required by Rule 5A:8(a). **18**

(7) [In criminal and termination of parental rights cases:] Counsel for appellant has been [] appointed [] privately retained.

(8) A copy of this Notice of Appeal has been mailed or delivered to all opposing counsel, and/or to unrepresented parties and the guardian *ad litem*, if applicable, and to the Clerk of the Court of Appeals this **19** day of, 20..... .

..... **20**
(Signature of counsel or unrepresented party)

Data Elements

1. Name of circuit court.
2. Style of case.
3. Name(s) of party(ies) filing the appeal.
4. Designation of the party(ies) filing the appeal.
5. Title of order or decree that is being appealed.
6. Date of order or decree that is being appealed.
7. Case number(s) of case(s) being appealed.
8. Check this box if this is a case of termination of parental rights.
9. Check the applicable box to indicate if a transcript or statement will be filed.
10. Insert the name(s) and address(es) of the party(ies) appealing (appellant(s)).
11. Check this box if the party(ies) filing the appeal is/are not represented by counsel (an attorney).
Insert the telephone number of the party(ies).
12. If applicable, insert the name(s), address(es) and telephone number(s) of counsel representing the party(ies) filing the appeal.
13. Insert the name(s) and address(es) of the opposing party(ies) (appellee(s)).
14. Check this box if the appellee(s) is/are not represented by counsel and insert the telephone number(s) of appellee(s).
15. If applicable, insert the name(s), address(es) and telephone number(s) of counsel representing the appellee(s).
16. If applicable, insert the name(s), address(es) and telephone number(s) of the guardian(s) ad litem for any child(ren) involved in the case.
17. Check if a transcript has been ordered to be filed with the Court of Appeals
18. In criminal and termination of parental rights cases where the appellant is represented by counsel, indicate if counsel was appointed or privately retained by checking the applicable box.
19. Insert the date on which this notice was mailed or delivered to opposing counsel and the Clerk of the Court of Appeals.
20. Signature of appellant's counsel or appellant if he or she is not represented by counsel.