

USING THIS REVISABLE PDF FORM

1. Copies
 - a. Original - to court.
2. Prepared by claimant (plaintiff), attorney, agent or attorney in fact, acknowledged by notary and recorded by clerk or deputy clerk.
3. Attachments
 - a. Order quashing or dismissing the cause or attachment or other judgment or decree for defendant(s), if applicable.
4. Preparation details.
 - a. Data Element No. 3, the location of the record referenced by the certificate, is the circuit court of the county or city wherein the property is located, with certain exceptions listed in Virginia Code § 8.01-268.
 - b. Data Element Nos. 15-23 are not filled out online.
 - c. Data Element Nos. 21-23 are completed by clerk's office.

Case No. 2

1 CERTIFICATE OF RELEASE OF
[] MEMORANDUM OF LIS PENDENS
[] ATTACHMENT

VIRGINIA: The Circuit Court of the [] City [] County of 3

is the location of the following record referenced by this certificate:

4 5 6 7
DATE MEMORANDUM/ ATTACHMENT RECORDED DEED BOOK NUMBER PAGE NUMBER INSTRUMENT NUMBER

8 8
TAX MAP REFERENCE NUMBER or PARCEL IDENTIFICATION NUMBER

9
STYLE OF CAUSE OR ATTACHMENT

10 11
COURT WHERE PENDING \$ CLAIM ASSERTED BY PLAINTIFF

Description of property: 12

13
NAME(S) OF PERSON(S) WHOSE ESTATE IS INTENDED TO BE AFFECTED THEREBY

The above mentioned memorandum of lis pendens/attachment is hereby released.

15

by 14
14 [] ATTORNEY AT LAW [] AGENT [] ATTORNEY IN FACT

16 Virginia:
CITY/COUNTY

Acknowledged, subscribed and sworn to before me on 17
DATE

by 18
NAME, TITLE, ETC.

MY COMMISSION EXPIRES 19 20 Notary Public

This instrument was admitted to record on 21 at 21
DATE TIME

22, Clerk by 23 Deputy Clerk

DATA ELEMENTS

1. Check appropriate box.
2. Court case number.
3. Check box to indicate city or county and enter name of circuit court wherein record referenced by certificate is located.
4. Date instrument recorded in the court named in Data Element No. 3.
5. Enter number of deed book in which instrument recorded.
6. Enter page number of deed book referenced in Data Element No. 5.
7. Enter instrument number.
8. Enter tax map reference or parcel identification number of subject property.
9. Enter style (title) of cause or attachment.
10. Enter name of court wherein cause or attachment is pending.
11. Enter amount of claim asserted by plaintiff.
12. Enter description of property.
13. List name(s) of person(s) with an interest in the property.
14. Check appropriate box to indicate attorney at law, agent or attorney in fact, if signing release on behalf of claimant, and sign on line indicated.
15. Signature of claimant releasing memorandum of lis pendens or attachment. Signature not entered online.
16. Enter name of city or county in which certificate of acknowledgment is completed. Not filled out online.
17. Enter date of acknowledgment of this document. Not filled out online.
18. Print name and title of person completing certificate of acknowledgment. Not filled out online.
19. Enter date notary public's commission expires. Not filled out online.
20. Signature of person completing certificate of acknowledgement. Not filled out online.

DATA ELEMENTS 21-23
CLERK'S OFFICE USE ONLY
Not filled out online.

21. Enter date and time certificate of release admitted to record.
22. Signature of clerk recording certificate of release, or print clerk's name if admitted by deputy clerk.
23. Signature of deputy clerk recording certificate of release.