

(UNIFORM CHILD CUSTODY JURISDICTION AND ENFORCEMENT ACT)**Using This Revisable PDF**

1. Copies (Contact the court or Court Service Unit (Intake Office) to determine if you should bring copies with you or if copies will be made upon filing.)
 - a. Original - to court.
 - b. Other copies as dictated by local practice.
2. Prepared by petitioner or other party filing a pleading in all custody cases; acknowledged by authorized officer.
3. Attachments –
 - a. Form DC-511, JUVENILE PETITION/SUMMONS
 - b. Form DC-630, MOTION TO AMEND OR REVIEW ORDER
 - c. Form DC-635, MOTION FOR SHOW CAUSE SUMMONS
 - d. Any other pleading where issue of legal custody, physical custody or visitation is raised.
4. Preparation details
 - a. This affidavit shall be completed in all cases in which legal custody, physical custody, or visitation with respect to a child is an issue. This includes a proceeding for divorce, separation, neglect, abuse, dependency, guardianship, paternity, termination of parental rights, and protection from domestic violence in which the issue may appear.
 - b. The affiant (the person filling out the affidavit) should list the specific city or county (if known), in Data Elements Nos. 2 and 4 (second page) when the affiant uses the name of a Virginia city as the name of the locality. If unknown, affiant inserts the locality name used for postal mailing purposes.

2
[] Circuit Court
[] Juvenile and Domestic Relations District Court

3
In re:
4 JUVENILE
..... v.

I, **5** the undersigned affiant, state the following information under oath:

6 [] Certain information has been omitted from this form and submitted under seal because I allege that the health, safety or liberty of a party or child would be jeopardized by disclosure. Another party may request that a hearing be held to determine whether this information should be disclosed.

1. The child presently resides at:
7
ADDRESS

The child commenced residing there on
8 and has resided there continuously to this date.
DATE

2. The other places where and persons with whom this child has lived during the last five (5) years : **9**(please complete reverse side).

10 { I [] have [] have not participated, either as a party, witness, or in any other capacity in any other litigation (court proceeding) concerning custody of or visitation with this child, in any State or foreign country. If yes, complete below:
a. Name of Court and State or foreign country in which litigation occurred:
b. When did the litigation occur:
c. What was the outcome of the litigation:
d. Attach a copy of all pleadings and Orders filed in this litigation.

11 { I [] do [] do not have knowledge or information of any proceeding that could affect this proceeding, including but not limited to custody, visitation, paternity, support, enforcement proceedings, proceedings related to domestic violence, protective orders, abuse and neglect, termination of parental rights and adoptions, which is pending in a court of this or any other State or foreign country. If yes, complete below:
a. Name of Court and State or foreign country in which proceeding is pending:
b. Attach a copy of all pleadings filed in the litigation.

12 { I [] do [] do not know of any person who is not already named as a party in this proceeding who has physical custody of this child or who claims to have custody or visitation rights with respect to child. If yes:
a. Name and address of person:
b. Does this person have physical custody of the child? [] Yes [] No
c. State why you believe this person claims to have custody/visitation rights to the child:

6. I understand that I have an obligation to promptly inform this court if I later become aware of any other proceedings, including but not limited to custody, visitation, paternity, support, enforcement proceedings, proceedings related to domestic violence, protective orders, abuse and neglect, termination of parental rights and adoptions, either in this or any other State or foreign country that could affect the current proceeding.

Subscribed and sworn to before me on
14
DATE

Title:
15
16
SIGNATURE

17 { **FOR NOTARY PUBLIC'S USE ONLY:**
State of [] City [] County of
Acknowledged, subscribed and sworn to before me this day of, 20
.....
NOTARY REGISTRATION NUMBER NOTARY PUBLIC
(My commission expires:)

(UNIFORM CHILD CUSTODY JURISDICTION AND ENFORCEMENT ACT)

Data Elements, *front*

1. Court case number.
2. Jurisdiction.
3. Juvenile's name.
4. When affidavit is used in a divorce case where custody is at issue, style of the divorce proceeding.
5. Name of affiant.
6. Check this box if the health, safety or liberty of a party or the child would be jeopardized by the disclosure of information on this form. Omit any such information from this form and enter it on district form DC-620A to be sealed.
7. Present address of child whose custody is at issue. In Juvenile and Domestic Relations District Court, the child's name will appear in Data Element No. 3.
8. Date child moved to this address.
9. Complete the reverse of this form. See data elements for the reverse.
10. Check appropriate response. If appropriate, insert name of court and state or foreign country, dates, outcome and copies of pleadings in the litigation.
11. Check appropriate response. Indicate name of court and attach pleadings if appropriate.
12. Check appropriate response. Insert name and address of person claiming custody and other information as appropriate.
13. Affiant's signature.

To be completed by person acknowledging the signature:

14. For judicial officer, insert date of acknowledgment.
15. For judicial officer, insert title of person taking affidavit.
16. For judicial officer, insert signature of person taking affidavit.
17. If acknowledgment taken by notary public, provide notary's location, date of acknowledgment, expiration date of commission, notary's registration number and notary's signature.

AFFIDAVIT (continued) Question #2: Places where and persons with whom the child has lived during the last five (5) years.

DATE	ADDRESS WHERE CHILD RESIDED	PERSON WITH WHOM CHILD RESIDED	CURRENT ADDRESS OF PERSON WITH WHOM CHILD RESIDED
From			
To	1	2	3
From			
To			
From			
To			
From			
To			
From			
To			
From			
To			
From			
To			
From			
To			
From			
To			
From			
To			

(UNIFORM CHILD CUSTODY JURISDICTION AND ENFORCEMENT ACT)**Data Elements, *reverse***

1. Dates showing beginning and end of time child lived at address listed. Use approximate dates if exact dates unknown. Example "Feb. 1994 - July 1997."
2. Street address and name of jurisdiction where child resided previously. If address is the same as stated in data element #6 from the front of the form, insert "same as front."
3. Name of person with whom the child resided within the last five years, including the person with whom the child currently lives.
4. List current address where person with whom the child resided named in data element #3 can be found. If current address is unknown or the affiant does not know beyond reasonable doubt the current address, use last known address.