

VIRGINIA: IN THE CIRCUIT COURT OF BUCKINGHAM COUNTY  
IN RE: ORDER ALLOWING CLERK'S NEW PROCEDURES

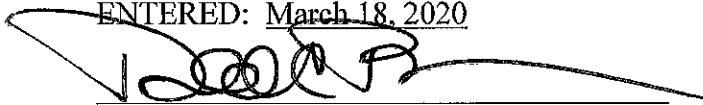
**ORDER**

Whereas the President of the United States and the Governor of the Commonwealth of Virginia have declared states of emergency due to the COVID-19 pandemic; and

Whereas the County of Buckingham has issued a Declaration of Local Emergency;

This Court authorizes and **ORDERS** the Clerk of this Court to adopt and implement the attached Operating Guidelines and Procedures for the Buckingham County Circuit Court Clerk's Office effective March 18, 2020, and **ORDERS** that these procedures shall remain in full force and effect until amended or rescinded.

ENTERED: March 18, 2020

A handwritten signature in black ink, appearing to read 'DONALD C. BLESSING', written over a horizontal line.

DONALD C. BLESSING, JUDGE

Buckingham County Circuit Court Clerk  
Recorded in Civil Order Book Instrument #COB202009  
Recorded in Criminal Order Book Instrument #CRB202008



HON. KIMBERLEY S. WHITE  
Chief Judge

HON. DONALD C. BLESSING  
Judge

HON. S. ANDERSON NELSON  
Judge

HON. J. WILLIAM WATSON, JR.  
Judge

KIMBERLY B. WOOTEN  
Chief Deputy Clerk

DIANE F. JAMERSON  
Deputy Clerk

KARA Q. KITCHEN  
Deputy Clerk

SARAH W. MITCHELL  
Deputy Clerk

Justin D. Midkiff, Clerk  
Circuit Court of Buckingham County

P.O. Box 107 -- Hwy. 60 -- BUCKINGHAM, VIRGINIA 23921-0107  
PHONE 434-969-4734 · FAX 434-969-2043

March 17, 2020

In Re: BUCKINGHAM COUNTY CIRCUIT COURT CLERK'S OFFICE OPERATING  
GUIDELINES & PROCEDURES IN RESPONSE TO THE COVID-19 EMERGENCY

In an effort to keep the general public and court personnel safe from the effects of the coronavirus (COVID-19), the Buckingham County Circuit Court Clerk's Office will begin to implement the following policy effective immediately until further notice:

1. We encourage everyone to transact any business with the Clerk's Office by US postal mail, telephone, email, or other electronic means and avoid coming into the Clerk's Office if at all possible.
2. The Clerk's Office staff will not assist the public in the records room with research or making copies.
3. Please contact the Clerk's Office for Probate and Estate information and appointments.
4. Secure Remote Access (SRA) fees will be waived until May 17, 2020. If you currently have a subscription to SRA, you will be given an extension of 60 days on your current due date. Please contact our office by phone to request the application and the subscriber agreement. Land records are online from July 2, 1973 to present. Other public records such as marriage licenses, wills, etc., are online from January 1, 2001 to present.
5. Payments to court costs and restitution can be made online through the Supreme Court website, by phone, or by mail (check or money order). Note: There is a 4% convenience fee for payments made with a debit/credit card.
6. If you have a court case scheduled between now and April 6, 2020 in Buckingham Circuit Court, please contact your attorney as to the status of your case. If you do not have an attorney, please contact the Court in which your case is scheduled for further guidance. Unless you are advised differently, you may still need to appear in Court.
7. The office will honor restrictions imposed by the locality concerning access to the building during the emergency declared by the Chief Justice of the Virginia Supreme Court, the Governor of Virginia, and the local government.

Our office will continue to work hard serving the public and keeping people safe.

Further information as to contact:

Phone Number: (434)-969-4734 Fax Number: (434)-969-2043  
Mailing Address: Buckingham County Circuit Court Clerk's Office  
P.O. Box 107  
Buckingham, VA 23921

Best regards,

Justin D. Midkiff, Clerk