

Clerk's Office  
**CIRCUIT COURT OF FAUQUIER COUNTY**

29 ASHBY STREET • WARRENTON, VA 20186

**Gail H. Barb, Clerk**  
Helen Zaleski, Chief Deputy Clerk  
[www.fauquiercounty.gov](http://www.fauquiercounty.gov)  
540.422.8100

**20<sup>th</sup> Judicial Circuit**  
Hon. Burke F. McCahill, Judge, Retired  
**Hon. Jeffrey W. Parker, Resident Judge**  
Hon. Stephen E. Sincavage, Judge  
Hon. Jeanette A. Irby, Judge  
Hon. Douglas L. Fleming, Jr., Judge

DEFERRED PAYMENT PLAN AGREEMENT GUIDELINES  
FOR PAYMENT OF UNPAID FINES & COURT COSTS  
Effective July 1, 2017

Upon the initial assessment of fines and costs by the Court, the defendant will be directed to the Clerk's Office to pay the fines and costs or to enter into a deferred payment plan agreement with the Court. The due date for that agreement will be based on the defendant's estimated release date from probation or upon such direction as provided by the Court.

Should the defendant fail to pay the fines and costs within the time directed, the defendant may obtain an extension or a re-establishment of the deferred payment agreement as follows:

<b><u>If the total balance of fines and costs owed is:</u></b>	<b><u>There is a required minimum down payment of:</u></b>	<b><u>Payment plan extended for a period of:</u></b>
less than \$500.00	5% of total owed or \$50.00	one month
\$500.00-\$1,000.00	\$50.00	one month
more than \$1,000.00	\$100.00	two months
more than \$1,500.00	\$150.00	three months
more than \$2,000.00	\$200.00	four months
more than \$2,500.00	\$250.00	five months
more than \$3,000.00	\$300.00	six months
Note: In all cases, the payment plan will be extended an additional month for each increment of \$50.00 towards the down payment.		

The Court will consider the defendant's financial condition, should the defendant be unable to meet these guidelines.

The Court will credit any court-approved community service towards the defendant's financial obligation upon receipt of proof of the defendant's participation in a community service program at the rate of \$10.00 per hour.