



COMMONWEALTH of VIRGINIA

TWENTY-FIRST JUDICIAL DISTRICT MARTINSVILLE GENERAL DISTRICT COURT

James R McGarry
Judge

55 West Church Street
P.O. Box 1402
Martinsville, Virginia 24114
Telephone (276) 403-5125
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Joan Ziglar
Judge

July 1, 2021

DEFERRED/INSTALLMENT PAYMENT PLAN

1. Upon request, any person may enter a deferred payment or installment agreement for the payment of fines and court cost.
2. A down payment is not required for the first deferred/installment plan.

(You may make a down payment if you choose, but it is not a requirement)
3. You will be given **up to 12 months** on a deferred payment or installment agreement and any extension request must be approved by the Clerk. Payment history will be taken into account regarding **any further extension**.
4. If the deferred payment or installment agreement is not paid in full by the date ordered, the Court shall proceed according to provisions of VA Code §19.2-358, which state that a **Show Cause or Capias** for arrest may be issued.

You may request a subsequent payment agreement with the following conditions:

A down payment **will be required for any subsequent payment agreement.**

1. If the amount owed is \$500.00 or less, the down payment must be 10% of the amount due.
2. If the amount owed is \$500.00 or more, the down payment must be 5% of the amount due or \$50.00 whichever is greater.