

# Commonwealth of Virginia

ANGELA P. O'CONNOR,  
PRESIDING JUDGE



BONNIE L. CAMP  
CLERK OF COURT

15th JUDICIAL DISTRICT OF VIRGINIA  
STAFFORD GENERAL DISTRICT COURT  
1300 COURTHOUSE ROAD  
P.O. BOX 940  
STAFFORD, VA 22555  
540-658-8935

## **PAYMENT PLAN AGREEMENTS**

The clerk's office will conduct an oral examination to determine financial resources and obligations to assist with establishing a payment agreement. The standard Time to Pay option (TTP) is a deferred payment with guidelines that are outlined below. If payment is not made within 90 days of sentencing, then an additional \$10.00 fee will be assessed to the overall total due. Payment of the full amount of fines and costs are due at the end of the plan.

### **Deferred Payment: (No monthly payment required, must be paid in full by new due date)**

If the total due is **\$500 or less**, the time to pay period is for **3 months / 90 days**.

If the total due is **\$501 to \$1,000**, the time to pay period is for **6 months / 180 days**.

If the total due is **\$1,001 or more**, the time to pay period is for **12 months / 1 year**.

If you find that you are unable to fulfill this obligation within the time permitted, you may ask for an extension which requires a payment of 10% if total owed is less than \$500. For totals over \$500 a payment of \$50 or 5% of balance (whichever is greater) will be required. Any additional extensions will be at the court's discretion and will require another payment of 10% of the outstanding balance.

### **Installment Plans:**

To be reviewed by the Clerk of Court.

### **COMMUNITY SERVICE AGREEMENT:**

A motion must be filed with the Court for judge approval. When available, a defendant may request that the Court authorize community service in lieu of payment of fines and/or costs. Community service is **not** authorized for payment of restitution. Each hour of community service shall be deemed payment in the amount of one hour's current minimum wage. The Clerk shall set the minimum hours of community service which must be performed each month. Community service must be supervised by a local non-profit organization and written verification of hours worked must be provided by the supervising authority to the Court.

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Judge Angela P. O'Connor