

# VIRGINIA: IN THE JUVENILE AND DOMESTIC RELATIONS DISTRICT COURT FOR THE COUNTY OF HENRICO

## ORDER

Effective immediately, pursuant to the provisions of VA Code 19.2-353.5 through 19.2-355 and Supreme Court Rule 1:24, this court authorizes the Clerk to approve Court Payment Agreements in accordance with the following established guidelines approved by the Supreme Court of Virginia:

1. Fines and Costs include all fines, costs, forfeitures or restitution assessed by Henrico J&DR Court;
2. Installment agreement means you are agreeing to make monthly payments until the fines and costs are paid in full;
3. Deferred agreement means you are agreeing to pay the full amount of fines and costs at the end of the agreement's stated terms and no installment payments are required;
4. Modified deferred agreement means you are agreeing to use best efforts to make monthly or other periodic payments, but your fines and costs are due in full at the end of the agreement's stated terms.

### **Deferred Agreement:**

- A DC-210 must be completed in person at the Clerk's Office, no exceptions.\*
- Time to pay is extended to 90 days. Any additional time shall be approved or ordered on a case by case basis, taking into consideration your financial status.
- A \$10.00 Time to Pay fee may be assessed upon entering into the agreement
- The Clerk may approve the Time to Pay Plan for any dollar amount
- A fee of 17% is assessed on all delinquent accounts, 91 days or older if a time to pay plan has not been entered, and interest will begin to accrue after 181 days.
- A 4% fee is charged at any time a credit or debit card is used to make a payment.
- Any returned check or debit/credit chargeback from the bank will cause the Deferred agreement to default.

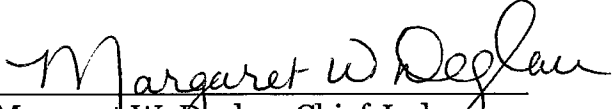
### **Installment Agreement:**

- A DC-210 must be completed in person at the Clerk's Office, no exceptions.\*
- A \$10.00 Time to Pay fee may be assessed upon entering into the agreement unless it was collected on a previous agreement.
- The Clerk may approve the Installment Plan for any dollar amount, and terms are set based on your financial status.
- The length of the installment agreement is based on your financial status.
- 4% fee is charged at any time a credit or debit card is used to make a payment.
- Payments are due each month. If not paid within 10 days of the due date, the Installment Agreement will default.
- Any returned check or debit/credit chargeback from the bank will cause the Installment Payment Plan to default.
- A fee of 17% is assessed on all delinquent accounts, 91 days or older if a time to pay plan has not been entered and interest will begin to accrue after 181 days.

### **Community Service in Lieu of Fines and Costs:**

- Any person owing Guardian ad Litem fees, restitution, interest on restitution or any collection fee is not eligible for community service.
- A written request is required. The Court has set terms and Defendant is required to provide proof of completion in accordance with those terms.

**YOU MAY REQUEST MODIFICATION TO YOUR DEFERRED/INSTALLMENT AGREEMENT AT ANY TIME.**

  
Margaret W. Deglau, Chief Judge

\* DC-210 may be completed by mail and returned by mail, however the Deferred/Installment Plan does not begin until received by the Court.