

VIRGINIA:

**IN THE JUVENILE & DOMESTIC RELATIONS
DISTRICT COURT OF THE CITY OF LYNCHBURG**

TIME-TO-PAY AGREEMENT POLICY

The Lynchburg Juvenile & Domestic Relations District Court Clerk's Office will offer Time-to-Pay Agreements for defendants/respondents owing court costs, fines, and fees to the Lynchburg Juvenile & Domestic Relations District Court.

A \$10 service fee will be added to the balance of court costs and fines and the due date will be extended for 6 months from entry into the original payment agreement.

The Court does not order a down payment of any type at the signing of the **original** payment agreement.

The Defendant/Respondent should make monthly payments or pay the balance in full within the 6 months as stated in the agreement.

A Time-to-Pay Agreement may be extended past the original 6 months if the Defendant/Respondent appears in person at the clerk's office window and pays a down payment of \$25.00 or 5% of the remaining balance (whichever amount is greater).

The new agreement will extend your time-to-pay:

- for an additional 6 months and a final payment due by that date

OR

- for an additional amount of time where you agree to make your best effort to provide a monthly payment of \$25 or more until the balance is paid in full. A due date will be calculated according to the payment amount.