

**FRANKLIN COUNTY JUVENILE AND
DOMESTIC RELATIONS DISTRICT COURT**
Time to Pay Agreement Policy

Fines and costs are due within 90 days. If the defendant is unable to pay within 90 days, they may sign up for a Time to Pay Agreement. A one-time fee of \$10.00 will be added and the due date will be extended for up to 9 months from entry into the payment agreement.

If the defendant does not pay in full by the given due date or enter into a new payment agreement, the account is considered delinquent, and the unpaid balance automatically goes to collections and a 17% fee is added. No interest will accrue for 180 days from the date of conviction, during any period of incarceration, or for 180 days from release of incarceration if the sentence included an active period of incarceration.

INITIAL PAYMENT AGREEMENT: The Court does not require a down payment at the signing of the payment agreement. The Defendant shall make monthly payments or pay the balance in full within the 9 months as stated in the agreement.

SUBSEQUENT PAYMENT AGREEMENT: When a defendant has previously defaulted on a payment agreement, the defendant will be required to make a down payment as follows:

- Total amount due is \$500 or less- 10% of the amount owed
- Total amount due is more than \$500- 5% down payment or \$50.00

(whichever amount is greater).

Another payment agreement must be signed by the defendant to receive up to an additional 6-month extension.

If your sole financial resource is a Social Security benefit or Supplemental Security Income, then you are exempt from making payments until you have another financial resource or income. The clerk's office must be notified if your income changes because the Court is still required to assess the fines and costs that are owed. You must fill out and sign a sworn acknowledgement in the clerk's office that this is your sole income for your costs and fines to be deferred and not be sent to collections.

COMMUNITY SERVICE FOR FINES AND COSTS- The Defendant may complete community service hours to pay for fines and costs, which will be credited at the current minimum wage rate set in Virginia. All community service must be completed through a non-profit organization and a letter from that organization must be addressed to this Court and received before credit will be given. Community service is not an option for restitution.

RESTITUTION: State law requires that all payments be applied to restitution before fines and costs. If your case had been referred to collection enforcement, the increased rate fee must be collected at the time of the restitution payment. Any restitution you have been ordered to pay is NOT included in the exemption of payment and is due as the Court has ordered. Community service does NOT include restitution.

A 4% convenience fee is added each time a payment is made with a debit or credit card.